

**Veterans Services Foundation
Board of Trustees
Meeting Minutes
March 26, 2014**

A meeting of the Veterans Services Foundation (VSF) Board of Trustees was held on Wednesday, March 26, 2014 at the Virginia War Memorial, 621 South Belvidere Street, Richmond, VA.

Members Present

- Brad Antle
- James Boyd
- Frank Finelli
- Cathy Wilson (Ex officio/Voting, Deputy Commissioner of Department of Veterans Services (DVS) representing the Commissioner)
- Tom Gordy
- Jack Hilgers (Ex officio Nonvoting, VSF Executive Director)
- Jack Kavanaugh
- Don Kaiserman (Ex officio/Voting, Chairman of the Joint Leadership Council (JLC) of Veterans Service Organizations)
- William Lechler
- Al Pianalto
- Rich Schollmann (Board Chair)
- Meade Spotts
- Peter Trainer

Members Absent

- Frank Driscoll
- Juanita Farrow
- Thad Jones
- James Schenck
- Randall West
- Frank Wickersham

Commonwealth of Virginia Officials Present

- Cindy Norwood, OAG
- Tammy Davidson, DVS
- Andrew Schwartz, DVS
- Danielle Weaver, DVS

Materials Distributed and Attached

- Meeting Agenda (*Attachment 1*)
- Board of Veterans Services Chair Report (*Attachment 2*)
- Joint Leadership Council of Veterans Service Organizations Chair Report (*Attachment 3*)
- Department of Veterans Services Commissioner's Report (*Attachment 4*)

- VSF Income (*Attachment 5*)
- VSF Expenses (*Attachment 6*)
- FY 14 Events (*Attachment 7*)
- Veterans Services Fund Quarterly Report (*Attachment 8*)
- FY14 Budget Adjustments (*Attachment 9*)

Other Materials Distributed and Not Attached

- V3 Information

Opening and Pledge of Allegiance

Chair Rich Schollmann welcomed everyone and called the meeting to order at 11:07 a.m.

Mr. Al Pianalto led the trustees in the Pledge of Allegiance.

Roll Call of Trustees and Quorum Determination

With 12 of 18 members or their authorized representatives present, a quorum was determined. Mr. Jack Hilgers introduced the guest making a presentation, Andy Schwartz from the Virginia Values Veterans (V3) Program. Their names are recorded above.

Approval of Agenda

Chair Schollmann asked, that if there were no changes, for a motion to approve the agenda (*Attachment 1*). The agenda previously was forwarded to the Foundation members electronically and was in the material distributed.

Mr. Pianalto **moved** to approve the agenda and Mr. Frank Finelli **seconded** the motion. There was no discussion and the motion **passed unanimously**.

Review and Approval of November 6, 2013 Meeting Minutes

Chair Schollmann stated that the November 6, 2013 meeting minutes were previously forwarded to the Foundation members electronically. Hard copies are available if anyone desires to see them.

Chair Schollmann asked if there were any corrections to the Board minutes. Hearing none, he called for a motion to approve the VSF November 6, 2013 Board minutes. Mr. Jack Kavanaugh **moved** to approve the minutes and Mr. Tom Gordy **seconded** the motion. There was no discussion and the motion **passed unanimously**.

Presentation:

Virginia Values Veterans (V3) Program

Mr. Andy Schwartz gave a Presentation on the V3 Program. He explained that the V3 program has gone through some changes. As of March 1st the Virginia Employment Commission (VEC) will be dealing with Veterans directly. Seven veteran representatives from VEC and DVS will be the main agents to train companies and serve as liaisons to qualified veterans, who will participate with the V3 program. DVS entered into a formal Memorandum of Understanding with VEC.

V3 Program Success to Date (since June 2012)

- 179 Certified Companies
- 5,554 Jobs Pledged to Veterans
- 3,296 Actual Hires Reported
- 18 Training Events conducted

Mr. Finelli commented that these results reflect a significant reduction in the pace of job pledges and actual hires achieved in FY13, the first year of the V3 Program.

Mr. Schwartz explained that the V3 program is focusing on companies and getting them connected with qualified veterans. V3 will assist companies recruit, hire, train, and retain a highly-skilled, well-educated, and easily-trained leadership talent pool: Virginia's Veterans.

DVS will launch a state-of-the-art curriculum on July 1, 2014, which will draw from nationwide best practices, and increase the number of qualified, highly-trained V3 representatives from seven to ten.

Mr. Schwartz explained that the funding levels currently proposed on the Governor's proposed budget are sufficient to carry out the operations of the V3 Program. Mr. Finelli highlighted that the DVS-prescribed VSF Goals and Objectives for FY2014 (see Attachment 2 to VSF Development Committee minutes of March 26, 2014) include no goals, objectives, or funding requirements relating to veteran hiring. However, if funds are donated to the Foundation for the V3 Program, those funds would be used to help develop and connect qualified veterans to employers.

Chair Schollmann thanked Mr. Schwartz for his presentation.

Chair Schollmann called for a lunch break at 11:55 a.m. He called the meeting back to order at 12:25 p.m.

REPORTS

Board of Veterans Services (BVS) Report

Chair Schollmann stated that Mr. Thad Jones was unable to attend today's meeting and that the BVS Report was included in the materials handed out (Attachment 2). BVS met on January 6, 2014. The next meeting is scheduled for Tuesday, May 13.

Joint Leadership Council (JLC) of Veterans Service Organizations Report

Mr. Don Kaiserman said that the JLC Report was included in the materials handed out (Attachment 3). Mr. Kaiserman said that the next meeting will be Wednesday, May 21.

Chair Schollmann thanked Mr. Kaiserman for his report.

Department of Veterans Services Report

Deputy Commissioner Cathy Wilson reviewed the DVS report for Commissioner Paul Galanti who is attending a Fundraiser in Norfolk. (See attachment 4).

She explained that there is some realignment within DVS. Ms. Annie Walker Director of State Approving Agency is taken on a larger role by adding V3 and VMSDEP programs. The new name for her program is Veterans Education, Training and Employment (VETE).

Deputy Commissioner Wilson expressed the Commissioner's appreciation for the support of the trustees.

Mr. Finelli asked about the percentage of National Guard that are unemployed. Deputy Commissioner Wilson stated that she does not have the accurate numbers, but would try to get those for the next meeting.

Chair Schollmann thanked Deputy Commissioner Wilson for the report.

Foundation Executive Director Report

Mr. Hilgers reviewed the VSF Income (*Attachment 5*) and Support Fund Expenses (*Attachment 6*) which were covered during the earlier Finance Committee meeting at which all members were present. He asked if the Board members had any further comments or questions. None were offered.

Mr. Hilgers briefly reviewed the VWWP fundraising events for FY14 (*Attachment 7*) which had need covered earlier during the Development and Finance Committee meetings. He also mentioned the next three Board and Committee meeting dates for 2014. The May 7 meeting will be at the American Legion Building. The August 6 and November 5 meetings will be at the Virginia War Memorial unless construction has started then. If so, the meetings will be moved to the American Legion.

Chair Schollmann thanked Mr. Hilgers for his reports.

Board Chair/ Executive Committee

Chair Schollmann stated that he had no new information to provide except that the Bylaws require the appointment of a Nominating Committee which the Board will elect later in the agenda. The Chair nominated Mr. Bill Lechler, Mr. Pete Trainer and Ms. Juanita Farrow as the Election Committee. Other nominations may be made from the floor later during New Business.

Development Committee

Mr. Jim Boyd reviewed the Development Committee meeting and stated that all, except one member, were present. The Committee recommends the Board approve the 2nd Quarter FY14 Financial Reports and Budget Adjustments.

Finance Committee

Mr. Jack Kavanaugh stated that the Finance Committee met earlier today, Wednesday, March 26 in which all Board members present participated. The Committee recommends the Board approve the 2nd Quarter FY14 Financial Reports and Budget Adjustments.

Veterans Services Fund Quarterly Report

Ms. Tammy Davidson said that she had covered the end of VSF Quarterly Report (*Attachment 8*) during the Finance Committee meeting of the whole where all were present and asked if there were any additional questions. No questions were posed.

Budget Adjustments

Mr. Hilgers reviewed the Budget Adjustments (*Attachment 9*), that had been reviewed by the Finance Committee earlier when the whole Board was present. He asked if the Board members had any questions regarding the Budget adjustments. There was no response.

UNFINISHED BUSINESS

Beneficiary Program

Mr. Hilgers stated that he has the program material but has not completed the policy. He will have that at the next board meeting.

Other Unfinished Business

Chair Schollmann asked if there was any other unfinished business. None was presented.

NEW BUSINESS

Approval of VSF FY14 Fund 2nd Quarter Report

Chair Schollmann asked for a motion to approve the VSF FY14 Fund 2nd Quarter Report.

Mr. Kavanaugh **moved** to approve the VSF FY14 Fund 2nd Quarter Report and Mr. Bill Lechler **seconded** the motion. There was no discussion and the motion **passed unanimously**.

Approval of FY14 Budget adjustments

Chair Schollmann asked for a motion to approve the FY14 Budget Adjustments.

Mr. Kavanaugh **moved** to approve the FY14 Budget Adjustments and Mr. Lechler **seconded** the motion. There was no discussion and the motion **passed unanimously**.

Confirm Dated and Locations of FY14 meetings

Chair Schollmann asked for a motion to approve the Confirm Dated and Locations of FY14 meetings.

Mr. Pianalto **moved** to approve the Confirm Dated and Locations of FY14 meetings and Mr. Antle **seconded** the motion. There was no discussion and the motion **passed unanimously**.

Election of a Nominating Committee

Mr. Hilgers reviewed the duties of the Nominating Committee. Mr. Bill Lechler, Mr. Pete Trainer and Ms. Juanita Farrow have been nominated. Mr. Antle **moved** that the nominations be closed and the nominees accepted by accumulation.

Chair Schollmann declared the nominees elected by unanimous consent.

Other New Business

Mr. Jim Boyd asked about the impact of the draw down to the ROTC programs at the High Schools? Mr. Pete Trainer stated that the senior members would be the first to go due to the cut backs.

Public Comment Period

Chair Schollmann asked if there was any public comment. None was presented,

Adjournment

The meeting adjourned at 12:42 p.m. The next meeting will be May 7, 2014 at American Legion Building.

ATTACHMENT 1

DRAFT

**Veterans Services Foundation Board of Trustees
Virginia War Memorial
621 South Belvidere Street, Richmond, VA
March 26, 2014
11:15 a.m. – 2:00 p.m.**

DRAFT

**Development Committee Meeting
10:00 a.m. – 10:45 a.m.**

**Finance Committee Meeting
10:45 a.m. – 11:15 a.m.**

- I. Opening and Pledge of Allegiance, Roll Call of Trustees, Quorum Determination, Introduction of Visitors, Approval of Agenda – *Board Chair* (3 minutes)
 - II. Review and Approval of November 6, 2013 Meeting Minutes – *Board Chair* (2 minutes)
 - III. Presentation:
 - a. Virginia Values Veterans (V3) Program – *Andrew Schwartz* (20 minutes)
 - V. Working Lunch (20 minutes)
 - VI. Reports:
 - a. Board of Veterans Services – *Thad Jones* (5 minutes)
 - b. JLC – *Don Kaiserman* (10 minutes)
 - c. Department of Veterans Services – *Paul Galanti* (5 minutes)
 - d. Foundation Executive Director – *Jack Hilgers* (7 minutes)
 - e. Board Chair/Executive Committee – *Rich Schollmann* (3 minutes)
 - f. Development Committee – *Jim Boyd* (5 minutes)
 - g. Finance Committee – *Jack Kavanaugh* (5 minutes)
 - h. Veterans Services Fund Quarterly Report – *Tammy Davidson* (5 minutes)
 - i. Budget Adjustments – *Jack Hilgers* (5 minutes)
 - VII. Unfinished Business:
 - a. Beneficiary Program – *Jack Hilgers* (5 minutes)
 - b. Other Unfinished Business – *Board Chair* (5 minutes)
 - VII. New Business:
 - a. Approval of VSF FY14 Fund 2nd Quarter Report – *Board Chair* (2 minutes)
 - b. Approval of FY14 Budget adjustments – *Board Chair* (2 minutes)
 - c. Confirm Dated and Locations of FY14 meetings – *Board Chair* (2 minutes)
 - d. Election of a Nominating Committee – *Board Chair* (2 minutes)
 - e. Other New Business – *Board Chair* (2 minutes)
 - VIII. Public Comment Period. (10 minutes)
 - IX. Adjournment (Next Board Meeting: 7 May, American Legion HQ)
- Note: All times approximate.**

ATTACHMENT 2

BOARD OF VETERANS SERVICES

REPORT TO THE VETERANS SERVICES FOUNDATION March 26, 2014

The Board of Veterans Services (BVS) met on January 6. At the meeting, the Board:

- Reviewed the three BVS initiatives for the 2014 General Assembly session;
- Received reports from the Joint Leadership Council of Veterans Service Organizations (JLC), Veterans Services Foundation (VSF), Department of Veterans Services (DVS), and Virginia War Memorial Board (VWMB);
- Reviewed the DVS budget items in Governor McDonnell's introduced budget;
- Discussed the upcoming 2014 General Assembly session, the status of BVS and JLC proposed legislation, and other expected veterans and military-related items expected to come before the General Assembly;
- Approved the BVS 2014 meeting schedule:
 - Monday, January 6, 2014 (12 p.m.);
 - Tuesday, May 13, 2014 (10 a.m.);
 - Tuesday, July 22, 2014 (10 a.m.);
 - Tuesday, October 7, 2014 (10 a.m.);
 - Monday, January 12, 2015 (10 a.m.);
- Adopted the BVS 2014 Action Plan (attached);
- Approved updated BVS committee assignments
- Approved the FY13 update to the Compact with Virginia's Veterans.

The BVS has two new members:

1. Mr. J. Patrick Murray, replacing Mr. George Melnyk;
2. Ms. Belinda Pinckney, replacing Mr. Alfredo Sample.

The next BVS meeting is scheduled for Tuesday, May 13. The BVS looks forward to continuing its outstanding partnership with the VSF in service to Virginia's veterans.

Respectfully submitted,

Thad A. Jones
Chairman

Board of Veterans Services
2014 Action Plan – “*Keep Building upon Success*”
Adopted January 6, 2014

January 6: “*Establishing our path for success*” meeting

- Discuss 2014 General Assembly session, including Governor’s introduced budget
- Review BVS and JLC 2014 initiatives and other veterans legislation
- Adopt 2014 Meeting Schedule
- Adopt 2014 Action Plan
- Review Code of Virginia and Executive Order 29 (EO29) and the role of the BVS
- Review and endorse the Compact with Virginia’s Veterans

January – May: “*Begin researching and developing BVS 2015 Initiatives*”

- Board members make site visits to DVS facilities
- Committee chairs hold meetings to review/discuss potential initiatives
- Committees research and prepare point papers for May 13 meeting
- Committees review DVS service area plans with DVS directors
- Orientation for new Board members

May 13 meeting

- Review 2014 General Assembly Session: budget and legislation
- Review and discuss committee-proposed 2015 initiatives
- DVS operations briefings – committee chairs and DVS directors
- Appoint nominating committee

May – July: “*Rolling up our sleeves*”

- Board members visit DVS facilities, meet with DVS directors to connect the dots
- Committee chairs hold meetings to review potential 2015 initiatives
- Committees research and prepare point papers for July 22 meeting

July 22 meeting: “*Bringing it all together*”

- Review, discuss, and approve BVS 2015 initiatives

- Review, discuss, and support JLC 2015 initiatives
- Elect BVS Chair and Vice Chair

August 15 (NLT)

- Submit BVS 2015 initiatives to DVS for transmission to Governor
- (Tentative): BVS-JLC Veterans Roundtable with Governor McAuliffe

October 7 meeting: *"Looking ahead"*

- Adopt 2015 Meeting Schedule
- Adopt 2015 Action Plan
- Review DVS Strategic Plan and Compact with Virginia's Veterans

ATTACHMENT 3

Joint Leadership Council (JLC) of Veterans Services Organizations Report to Veterans Services Foundation March 26, 2014

The Joint Leadership Council of Veterans Service Organizations (the JLC) has met three times since the last report to the Veterans Services Foundation (VSF):

- December 18, 2013;
- January 9, 2014 (annual Conference at the General Assembly);
- March 19, 2014.

At the December 18, 2013 meeting, the JLC reviewed the funding levels proposed by Governor McDonnell in his introduced budget. The JLC 2014 Initiatives were revised to account for the funding levels in the introduced budget. A summary of the revised initiatives is attached to this report. JLC position papers for each initiative are available on the JLC page of the Department of Veterans Services (DVS) website.

Two of the JLC initiatives – JLC 2014-04 and JLC 2014-07 – are legislative in nature and were acted upon favorably the 2014 General Assembly. The other five initiatives are budget-related, and their final is dependent on actions taken during the 2014 Special Session.

The JLC adopted its 2014 Action Plan at the December 18 meeting. A copy is attached to this report. Our next meeting is May 21.

We look forward to continuing our partnership with the VSF in support of Virginia's veterans in 2014.

Respectfully submitted,

Donald Kaiserman
Chairman

Summary of 2014 Initiatives
Adopted July 17, 2013
Updated January 5, 2014

<i>Initiative</i>	<i>Recommendation</i>
JLC 2014-01	That the Governor and General Assembly support the hiring and retention of DVS claims agents by approving a budget amendment for an additional \$500,000 (GF) in FY15 and \$500,000 (GF) in FY16
JLC 2014-02	That the Governor and General Assembly support the hiring and retention of veterans by Virginia businesses by continuing base funding for the Virginia Values Veterans (V3) Program at \$450,000 (GF) per fiscal year
JLC 2014-03	That the Governor and General Assembly support the delivery of mental health and rehabilitative services for Virginia veterans, Guardsmen, Reservists, and family members through the Virginia Wounded Warrior Program by approving a budget amendment for an additional \$500,000 (GF) in FY15 and \$500,000 (GF) in FY16
JLC 2014-04	That the Governor and General Assembly increase opportunities for overseas uniformed military voters to participate in elections by enacting legislation to permit the electronic return of absentee ballots
JLC 2014-05	That the Governor and the General Assembly support DVS services for homeless veterans by approving a budget amendment for \$450,000 (GF) in FY15 and \$970,000 (GF) in FY16
JLC 2014-06	That the Governor and General Assembly ensure the needs of Virginia veterans are being met by approving a budget amendment for an additional \$190,000 (GF) in FY15 to update the 2010 Virginia Tech report " <i>Assessing the Experiences, Supportive Service Needs and Service Gaps of Veterans in the Commonwealth of Virginia</i> "
JLC 2014-07	That the Governor and General Assembly provide a real property tax exemption for spouses of military service members killed in action by passing a resolution identical to the resolution (HJ551) passed by the 2013 General Assembly and by enacting legislation to place a referendum on the ballot for the November 4, 2014 general election

JLC 2014 Action Plan

January 9 Conference at the General Assembly

- Advocate for 2014 JLC and BVS Initiatives
- Promote role of JLC, BVS, DVS, etc.

Before March 19 meeting

- New JLC representative/alternate orientation (as required)

March 19 meeting

- 2014 General Assembly review (legislation, budget)
- Look ahead to 2015 General Assembly: initial review and discussion of potential 2015 JLC Initiatives
- Report of the Constitution and By-Laws Review Committee (annual review)

NLT April 30

- JLC members submit potential 2015 JLC Initiatives for discussion at May 21 meeting.
NOTE: Must be in JLC Position Paper format

NLT May 7

- Potential 2015 JLC Initiatives distributed to JLC members for review
- JLC members share potential 2015 JLC Initiatives with their VSO leadership and others in their VSO to solicit feedback, comment, additional ideas, etc.

May 21 meeting

- Continued review and discussion of potential 2015 JLC Initiatives
- Review of prior-year JLC initiatives and current status
- Appoint Nominating Committee

NLT June 25

- JLC members submit potential 2015 JLC Initiatives for discussion at July 16 meeting.
NOTE: Must be in JLC Position Paper format

NLT July 2

- Potential initiatives distributed to JLC members for review
- JLC members share potential 2015 JLC Initiatives with their VSO leadership and others in their VSO to solicit feedback, comment, additional ideas, etc.

July 16 meeting

- Review and discuss all proposed 2015 JLC Initiatives
- Adopt and prioritize 2015 JLC Initiatives
- Appoint JLC sponsors
- Elect Chair and Vice Chair

NLT July 30

- JLC Chair appoints JLC Appointed Officers (who will serve in an acting capacity until approved by the Council at the October 15 meeting)
- Legislative Officer forms Legislative Operations Committee

- Legislative Operations Committee finalizes JLC Position Papers
- Distribute Position Papers to JLC and post on JLC website
- Submit initiatives to Governor McAuliffe through DVS

August

- Joint JLC/BVS meeting with Governor McAuliffe (request date/time/location in May) to review/discuss JLC and BVS 2015 initiatives and other veterans issues

October 15 meeting

- Report on the meeting with the Governor
- Legislative Operations Committee recommends General Assembly Patrons for the JLC to recommend to the Governor
- Prepare for meetings with General Assembly members
- Approve JLC Appointed Officers for 2014-2015
- Ratify the Compact with Virginia's Veterans

October/November/December

- Submit recommended patrons to Governor McAuliffe through DVS
- Meet with General Assembly members
- Hold legislative forums

December 17 meeting

- Review Governor's Proposed Budget
- Report on General Assembly Patrons
- Plan for 2015 Conference at the General Assembly
- Adopt 2015 meeting schedule
- Adopt 2015 Action Plan

ATTACHMENT 4



COMMONWEALTH of VIRGINIA

Department of Veterans Services

Paul E. Galanti
Commissioner

Telephone: (804) 786-0286
Fax: (804) 786-0302

Memorandum for: Chairman Richard Schollmann
Members, Veterans Services Foundation

From: Paul E. Galanti, Commissioner

Date: March 26, 2014

Subject: Department of Veterans Services report

I am pleased to report to you on some of the recent accomplishments of your Department of Veterans Services (DVS):

- DVS recently realigned several functions under the new Veterans Education, Training, and Employment (VETE) section of DVS. The VETE section is now responsible for:
 - G.I. Bill program certification and audit (the mission of the State Approving Agency for Veterans Education and Training, or SAA);
 - Virginia Values Veterans (V3) Program;
 - Virginia Transition Assistance Program (VTAP);
 - Virginia Military Survivors and Dependents Education Program (VMSDEP).

- Virginia Wounded Warrior Program (VWWP):
 - The *Substance Abuse and Mental Health Services Administration* (SAMHSA) hosts a series of Implementation Academies for states and territories that have previously participated in a *Service Members, Veterans, and their Families* (SMVF) Policy Academy. Based on VWWP's strategic work with military and veterans families, the VWWP was asked to attend the March 13-14 meeting in Baltimore, MD. VWWP sent a five-person delegation.
 - The housing development team is working with Virginia Coalition to End Homelessness, U.S. Department of Veterans Affairs (VA) Veterans Integrated Services Network (VISN) 6, Continuum of Care leads, VWWP Region V, and the Hampton VA Medical Center to develop an advisory group to plan a regional veteran housing boot camp (target implementation for summer 2014).

- The boot camp is modeled after the National Veteran Housing Boot Camps hosted by Community Solutions/100,000 homes. During the boot camp regional leaders come together to share and prioritize resources for veterans, identify a monthly take down target of housing placements (on pace to end veteran homelessness by 2015), and commit to a 100-day challenge to house as many veterans as possible.
- Veterans care centers:
 - Construction continues on the 40-bed addition to the Sitter & Barfoot Veterans Care Center. Completion is expected in late 2014 with the first new residents expected to be admitted in early 2015;
 - The Virginia Veterans Care Center will receive federal grant funding to replace or upgrade the emergency generator, patient security system, fire alarm system, and communications system;
 - Because of federal funding restrictions, the Hampton and Northern Virginia care center projects will not receive federal grant funding in 2014.
- Veterans cemeteries: several building/grounds maintenance and equipment replacement projects were recently completed or are being planned at the state veterans cemeteries:
 - Completed: two F-150 pickup trucks purchased for the Suffolk cemetery; one rotating front-bed dirt hauler purchased for each cemetery (Amelia, Dublin, and Suffolk);
 - Underway (design stage): heating and cooling systems replacement in the chapel, office building, comfort station, and the grounds maintenance building at the Amelia cemetery;
 - Planning (grant request preparation stage): new columbariums and supporting infrastructure improvements (roads, irrigation, and landscaping) at the Suffolk cemetery;

As always, I would like to thank you for your unflagging devotion in advocating for new and improved services for our veterans and for your support of the Department of Veterans Services. Though it can take several years to reach an objective, we have accomplished great things together, and I look forward to our continued partnership in 2014.

ATTACHMENT 5

VSF INCOME FOR FY14*

Unaudited

March 14, 2014

Income

VWWP

Combat Veterans Motorcycle Assn	21,000.00
GC Marshall Chapter MOAA	17,500.00
Dominion-Polo Cadillac Club	10,734.87
Boshway Foundation	10,284.42
The Pretty Team (Real Estate)	9,700.00
Knights of Columbus Golf Tour	7,293.27
Douglas Cox Chiropractic Clinic	7,037.20
Lakeview Development Corp	6,671.37
Prince William Cruisers	6,300.00
Southern Knights Cruisers	5,220.00
Clyde Childress	5,000.00
Virginia Independent Auto Dealers	5,000.00
Hampton Roads Autobody Assn	4,000.00
VA-ACME	4,000.00
The Whitney & Stone Foundation	4,000.00
Dominion Foundation Matching	3,857.00
Am Legion Hopewell Riders	3,121.00
Al Sroolbants Foundation	3,000.00
Navy Federal Credit Union	3,000.00
Revere Gas	3,000.00
Veterans Musical Show Powhatan	2,931.96
Huntington Engalls Gift Program	2,588.89
POW/MIA Riders WVMC	2,500.00
Ratcliff-Owens Sumner Am Leg Post	2,500.00
Whitt's Harley-Davidson	2,455.00
Augusta Expo	2,400.00
Military Family Support Center	2,000.00
Bays Mountain 5K Run	1,958.30
Longwood University Veterans	1,770.68
Richmond Flying Squirrels	1,571.55
Celebration Christian Fellowship	1,500.00
Kelly/Watkins Memorial Game	1,368.00
BAE Systems	1,237.20
Un-Refiner Golf Club	1,237.00
Staunton BPO Elks Club	1,200.00
Kanawha Recreation Assn	1,083.00
10 IS Booster Club 5K Langley	1,050.00
Blue Ridge Community Collage	1,034.75
Tuckahoe Orthopedic Assoc	1,030.00
Archie L. Moore	1,000.00
Bailey's Crossroads Rotary Club	1,000.00
Alpha 4 Run-A-Thon Langley	1,000.00
Salem High School, VA Beach	1,000.00
Richmond Italian Festival	1,000.00
Holly & Ty Chappell	1,000.00
Gene Clapsaddle	1,000.00
Army Mgmt Staff College Alumni	1,000.00
Individual Donors	<u>46,549.34</u>
VWWP Revenue Balance	227,684.80

Care Centers

VVCC 39,369.41

SBVCC	7,786.50
Cemeteries	
Amelia	250.00
Dublin	500.00
Suffolk	651.00
V3 for UV2	
Dominion Resources	5,000.00
Foundation Support Fund	.06
Foundation Endowment	3,600.00
Non-VWWP Total	<u>57,156.97</u>
Total FY14 Income to Date	284,841.77

*Does not include In-kind Donations, Grants, or Interest

ATTACHMENT 6

VSF Support Fund Expenses Revised 2-28-14

2009	-0-	+ DVS Expenses (Tvl)	1,497.88
2010	5,117.89	- Website	1,713.33 = 3,404.56
2011	3,778.62	- Website	2,217.70 = 1,560.92
2012	15,659.91	- NVWG	13,600.00 = 2,059.91
2013	9,453.95	- Golf Carts (2)	7,200.00 = <u>2,621.77</u>
Total			11,145.04
Less DVS Expenses (2009)			9,647.16
Average Per Year			2,411.79

Detail for 2010

Travel*	2,196.13
Public Relations	763.77
APA Audit	340.00
Admin	104.09
Misc	.57

*Travel included some DVS legislative requirements.

Detail for 2011

Travel	1,475.11
Public Relations	85.70
Misc	.11

Detail for 2012

Travel	1,759.66
Web Services	190.00
On-line Donation Svcs	106.15
Misc	4.10

Detail for 2013

Travel	1,702.10
Lapel Pins	436.00
Public Relations	103.74
Web Services	115.00
On-line Donation Svcs	30.66
Professional Subscription	42.50
Admin	179.20
Misc	12.57

Detail for 2014 (Thru February 2014)

Travel	1,078.46
Web Services	.06
Admin	118.60
On-line Donation Svcs	33.35
Professional Subscription	<u>75.00</u>
	1,305.41

ATTACHMENT 7
VSF and VWWP Fundraising* Events FY14 & 15

Date	What	Where	POC	Donation
7/4/13	Childress Celebration*	Powhatan	Clyde Childress	5,000.00
7/16/13	HR Autobody Assn*	Virginia Beach	Carole Dale	4,000.00
7/20/13	VIADA Fundraiser*	Portsmouth	Stella Salyer	5,000.00
7/20-21/13	Commonwealth Games	Roanoke Area	Matt Wade	N/A
7/27/13	CVMA Bull Run III*	Manassas	Ross Woodley	21,000.00
7/27/13	Golf Lessons for Vets	Staunton	Delano Medley	N/A
8/3/13	Wings/Wheels Show*	Hot Springs	Ben Shaw	1,149.16
8/3/13	Eco Challenge*	Williamsburg	Kevin Warrick	500.00
8/4/13	MOAA Golf T*	Lexington	Pat Webb	17,500.00
8/10/13	So Knights Car Show*	Petersburg	Ricky Williams	5,395.00
8/17/13	Wnded Warrior Fest*	Fredericksburg	Kennith Harvey	Cancelled
8/30/13	Fitness Challenge*	Ft. Lee	Travis Mason	Cancelled
9/7/13	Pr William Cruisers*	Alexandria	Steve Schlifflett	6,300.00
9/7/13	Flying Squirrels*	Richmond	Martha Utley	1,571.55
9/7/13	Augusta Expo	Fishersville	Bob Stolarz	2,400.00
9/19/13	Bosh Global Svcs Fr*	Newport News	Harry Davis	10,284.42
9/26/13	Alpha 4 Booster Run	Langley AFB	Anthony Guzzardo	1,000.00
9/28/13	Honor Ride for WW*	Zion Crossroads	Scott & Becky Selzer	233.00
9/28/13	Veterans Rec Fair	Haymarket	Don Hirst	N/A
10/4/13	KC Golf Tournament*	Hartfield	Al Langer	7,293.27
10/6/13	Polo Match*	Charlottesville	Martha M/Camille S.	10,734.87
10/18/13	10 IS BC Fun Run*	Langley AFB	Joe Sheve	1,050.00
1018-19/13	Veterans Appreciation*	Longwood Univ	Crystal Thbault	1,770.68
11/2/13	Un-refiner Golf T*	Newport News	Vern Bartels	1,237.00
11/5/13	James City Rotary*	Williamsburg	Martin Steiner	500.00
11/9/13	ATA Blackbelt OH*	Moneta	Nik Harvey	Cancelled
11/9/13	Whitts Motorcycle R*	Manassas	Chris Taylor	2,475.00
11/23/13	Vets Musical Show*	Powhatan	Ruh Boatwright	2,931.96
12/1/13	Mercedes Benz Club*	Virginia Beach	Bobby Ross	1,045.00
1/25/14	JROTC Drill Meet	Virginia Beach	Captain Hunt	N/A
3/15/14	Band Concert*	Lynchburg	Nelson Smither	
3/28/14	VA-ACME Golf T*	Virginia Beach	Mike Camden	
5/?/14	McShin Fndtn Golf T*	Hanover	Terry Kinum	
5/3/14	Clay Shoot*	Lexington	Ross Schmoll	
5/9/14	GStek Golf Toun*	Portsmouth	Gene Strother	
5/16/14	Ruritan Dinner*	King William	Barbara Wesley	
5/16-17/14	St. Rod Car Show*	Williamsburg	Larry Anderson	
5/17/14	Cole HarleyDav Run*	Bluefield, WV	Stephanie Gwaltney	
5/18/14	Fun Clay Shoot*	Lynchburg	Hunt Asbury	
523-26/14	Thunder for the Cause*	Fredericksburg	Gary Everett	
6/28/14	Minton Golf Tourn*	Troutville	Ron Minton	
8/3/14	MOAA Golf Tour*	Lexington	Pat Webb	
8/9/2014	So.Knights Car Show*	Petersburg	Ricky Williams	
9/14/14	Amazing 2 Wheel Ch*	Richmond	Lanee Vango	
9/15/14	SCCI Golf Tourn*	Ruther Glen	Jeff Goodman	
9/20/14	Honor Ride*	Troy	Becky Selzer	

ATTACHMENT 8

**Veterans Services Foundation
Statement of Assets
December 31, 2013
(Unaudited)**

Assets:

Cash held by State Treasurer	1,039,903.69
Total Assets	<u><u>\$ 1,039,903.69</u></u>

Fund Balances:

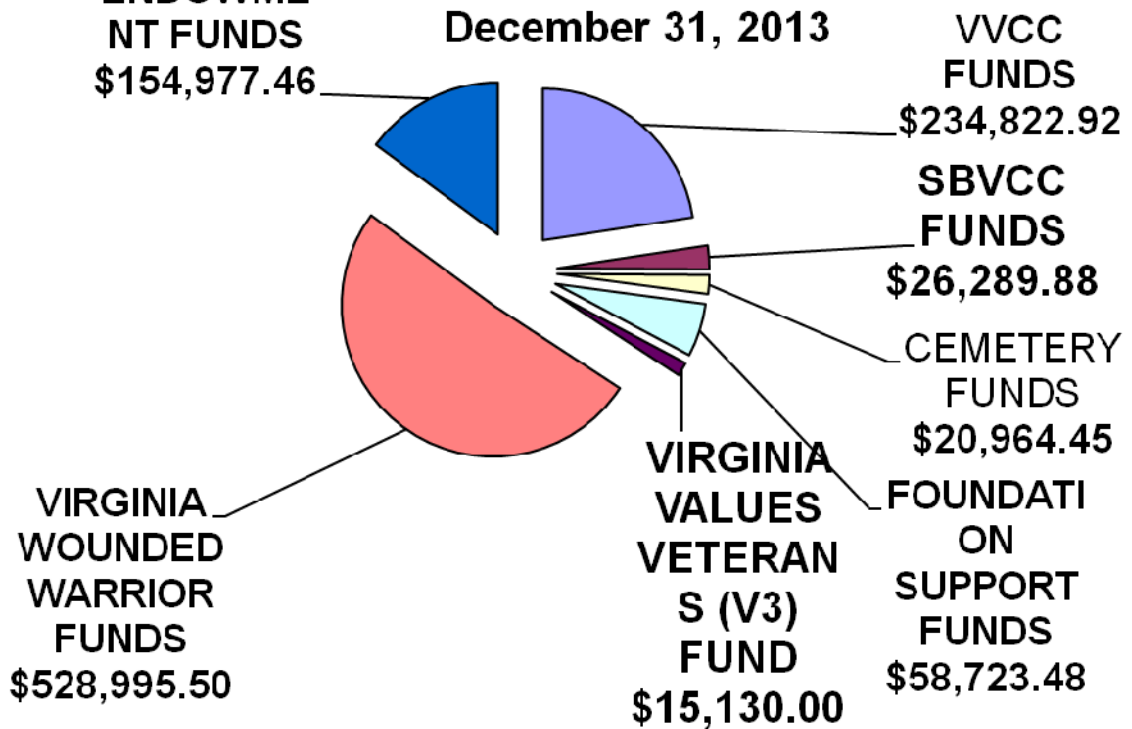
Restricted Fund Balances:	
Restricted for VVCC Activities	234,822.92
Restricted for SBVCC Activities	26,289.88
Restricted for Cemetery Operations	20,964.45
Restricted for VWWP Funds	528,995.50
Restricted for Virginia Values Veterans (V3) Fund	15,130.00
Restricted for Foundation Support Fund	58,723.48
Total Restricted Fund Balances	884,926.23
Endowment Fund Balances	154,977.46
Total Fund Balances	<u><u>\$ 1,039,903.69</u></u>

Notes:

- 1 All cash is held by the State Treasurer.
- 2 Restricted fund balances are donations given for a specific purpose, or are funds authorized by the Foundation for a specific expenditure purpose.
- 3 Endowment Fund Balance represents the funds remaining from the base funding that are not authorized for expenditure.

**Veterans Services Foundation
Cash Balances**

December 31, 2013



234,822.92	VVCC
26,289.88	SBVCC
20,964.45	CEMETERIES
58,723.48	FOUNDATION SUPPORT
15,130.00	VIRGINIA VALUES VETERANS (V3) FUND
528,995.50	VWWP
154,977.46	ENDOWMENT

1,039,903.69

Veterans Services Foundation
Statement of Income, Expenditures and Changes in Fund Balances
For the Month Ended December 31, 2013
(Unaudited)

INCOME:	Y-T-D Actual
Restricted gifts received for:	
Virginia Veterans Care Center	35,287.67
Sitter & Barfoot Veterans Care Center	6,890.00
Cemetery Funds	1,401.00
VWWP Funds	184,633.59
Virginia Values Veterans (V3) Fund	5,000.00
Foundation Support Fund	0.06
Endowment Fund	-
TOTAL INCOME	233,212.32
EXPENDITURES:	
VVCC Indigent Resident Needs	2,942.49
VVCC Rehabilitation Equipment	17,500.00
VVCC Activity Fund--Activities with Residents	3,033.06
VVCC Operation Holiday Spirit	11,758.87
VVCC Carnival Expenses	1,547.16
VVCC Restricted-Other	15,573.85
SBVCC Other Donations	399.99
SBVCC Activities Fund	-
SBVCC Operation Holiday Spirit	3,839.88
SBVCC Other Equipment	-
SBVCC Indigent Resident Needs	-
VWWP Enabling Veterans Services	1,420.00
VWWP Outreach Services/Grant Matching	15,117.68
Virginia Values Veterans (V3) Fund	55,000.00
VWWP Direct Veterans Services	97,801.80
Foundation Support Fund--Operating Expenditures and Web Site	1,276.58
VWWP Homeless Veterans Fund	3,000.00
Amelia Cemetery Avenue of Flags	-
TOTAL EXPENDITURES	230,211.36
Excess of Income over Expenditures	3,000.96
Beginning Fund Balances	1,036,902.73
Ending Fund Balances	1,039,903.69

NOTES:

1. The purpose of restricted gifts is detailed on the Schedule of Receipts, Expenditures and Budget, by Activity.

**Veterans Services Foundation
Schedule of Receipts, Expenditures and Budget, by Activity
For the Month Ended December 31, 2013
(Unaudited)**

Activity	Beginning Balance July 1, 2013 (Adjusted)	Receipts	Expenditures	Ending Balance December 31, 2013	FY 2014 Budget	Donations Needed to Meet Budget
Virginia Veterans Care Center:						
Indigent Resident Needs	14,570.71	2,088.00	2,942.49	13,716.22	2,000.00	-
Activities Fund	15,628.99	2,777.62	3,033.06	15,373.55	5,000.00	-
Operation Holiday Spirit	63,061.47	27,372.05	11,758.87	78,674.65	19,000.00	-
Carnival Fund	5,816.31	1,200.00	1,547.16	5,469.15	4,000.00	-
Rehabilitation Equipment	47,159.48		17,500.00	29,659.48	4,000.00	-
Other Equipment	30,937.27	1,000.00	15,573.85	16,363.42	17,000.00	-
Unit Projects and Functions	10,810.63	-		10,810.63	1,500.00	-
Other Donations Restricted for use at VVCC	63,905.82	850.00		64,755.82	500.00	-
Total VVCC	251,890.68	35,287.67	52,355.43	234,822.92	53,000.00	-

Sitter & Barfoot Veterans Care Center:

Indigent Resident Needs	921.86			921.86	1,000.00	78.14
Activities Fund	6,647.34	6,390.00		13,037.34	13,000.00	-
Operation Holiday Spirit	5,046.33	450.00	3,839.88	1,656.45	5,000.00	-
Other Equipment	-			-	4,500.00	4,500.00
Other Donations Restricted for use at SBVCC	11,024.22	50.00	399.99	10,674.23	4,500.00	-
Total SBVCC	23,639.75	6,890.00	4,239.87	26,289.88	28,000.00	4,578.14

Cemetery Funds:

Virginia Veterans Cemeteries	750.00			750.00	1,200.00	450.00
Virginia Veterans Cemetery--Amelia	4,706.38	250.00		4,956.38	2,800.00	-
Albert G. Horton Jr. Memorial Cemetery—Suffolk	6,780.07	651.00		7,431.07	1,000.00	-
SW Virginia Veterans Cemetery--Dublin	7,327.00	500.00		7,827.00	-	-
Total Cemetery Support Funds	19,563.45	1,401.00	-	20,964.45	5,000.00	450.00

VWWP Funds:

Outreach Services/Grant Matching	94,000.00		15,117.68	78,882.32	94,000.00	-
Direct Veterans Services	96,000.00		97,801.80	(1,801.80)	96,000.00	-
Enabling Veterans Services	10,000.00		1,420.00	8,580.00	10,000.00	-

Homeless Veterans Fund			3,000.00	(3,000.00)	-	-
Other Donations Restricted for use by VWWP	261,701.39	184,633.59		446,334.98	-	-
Total VWWP Funds	461,701.39	184,633.59	117,339.48	528,995.50	200,000.00	-
Virginia Values Veterans (V3) Fund	65,130.00	5,000.00	55,000.00	15,130.00	60,000.00	-
Foundation Support Fund	60,000.00	0.06	1,276.58	58,723.48	60,000.00	-
Endowment Fund	154,977.46			154,977.46	-	-
Grand Total All Funds	1,036,902.73	233,212.32	230,211.36	1,039,903.69	406,000.00	5,028.14

Note: August 2013

DVS received \$20,000.00 additional appropriation in the Foundation Support fund, increasing 2014 Budget from \$40,000.00 to \$60,000.00.

DVS received \$60,000.00 additional appropriation in the Virginia Values Veterans Fund (V3), increasing 2014 Budget to \$60,000.00.

VVCC received \$11,000.00 additional appropriation in Other Equipment, increasing 2014 Budget from \$42,000.00 to \$53,000.00.

Note: October 2013

Beginning Balance for Endowment Fund has been decreased by \$80K to increase Foundation Support Fund by \$20K and V3 by \$60K.

Note: November 2013

Homeless Veterans Fund has been reactivated per DVS Deputy Commissioner request.

ATTACHMENT 9
Veterans Services Foundation
Budget Requests as of March 26, 2014
For FY 2014
(Unaudited)

Activity	Cash Balances June 30, 2013	FY 2013 Adjusted Requested Budget	FY 2014 Adjusted Budget Requests	Comments
Virginia Veterans Care Center:				
Indigent Resident Needs	14,570.71	2,000.00	4,000.00	\$2,000 increase
To be used for dentures, glasses, hearing aides, clothing, transportation, etc.				
Activities Fund	15,328.99	5,000.00	5,000.00	
To be used for resident luncheons, sporting events, Easter egg hunt, Entertainment, etc.				
Operation Holiday Spirit	63,061.47	19,000.00	19,000.00	
To be used for resident gifts, supplies, etc.				
Carnival Fund	6,116.31	4,000.00	4,000.00	
To be used to hold an actual carnival for residents and families. These funds will be spent for prizes, bands, clowns, a black jack game, tent rentals, supplies, etc.				
Rehabilitation Equipment	45,980.61	10,000.00	17,000.00	\$13,000 Increase
Specialty cushions, miscellaneous restorative therapy equipment for new addition				An addition to VVCC provides additional room for restorative therapy, and this equipment is needed for this purpose.

Other Equipment	32,417.14	13,000.00	17,000.00	
Misc. equipment for resident activities.				
Unit Projects and Functions	10,810.63		1,500.00	
For special programs, and for a new family support group program.				
Other Donations Restricted for use at VVCC	63,604.82		500.00	
Total VVCC	251,890.68	53,000.00	68,000.00	\$15,000 increased spending authority from SBVCC
Sitter & Barfoot Veterans Care Center:				
Indigent Resident Needs	921.86	1,000.00	1,000.00	
To replace Lost Resident Items To Provide necessities for residents with no resources.				
Activities Fund	6,347.34	13,000.00	3,000.00	
Purchase Bingo Table & Accessories				These items were in the prior budget, but not purchased.
Purchase Games & Activity Supplies				
Operation Holiday Spirit	5,046.33	5,000.00	5,000.00	
Decorations & Supplies for residents Gifts for Residents (@\$30 each)				
Other Equipment	805.69	4,500.00	4,000.00	
Purchase door openers for corridor bathrooms			4,000.00	Residents have difficulty opening the doors, when a quick trip to the rest room is required.
Other Donations Restricted for use at SBVCC	10,518.53	4,500.00		
Donations received in memory of Coloner Barfoot	(3,220.00)	3,500.00	3,500.00	
Total SBVCC	23,639.75	28,000.00	13,000.00	\$15,000 decreased spending authority to VVCC
Cemetery Funds:				
Cemeteries General Fund	750.00	1,200.00	1,200.00	

Virginia Veterans Cemetery--Amelia	4,706.38	2,800.00	2,800.00	
Albert G. Horton, Jr. Memorial Veterans Cemetery--Suffolk	6,780.07	1,000.00	1,000.00	
SW Virginia Veterans Cemetery--Dublin	7,327.00			
Total Cemetery Funds	19,563.45	5,000.00	5,000.00	
VWWP Funds:				
Outreach Services	25,561.44	75,000.00	109,000.00	VWWP received increased authorization from DPB of \$300,000 with increases of \$15,000 for Outreach, \$35,000 for Direct Services, and \$50,000 for Homeless Veterans.
Direct Veterans Services	(32,202.23)	96,000.00	131,000.00	
Enabling Veterans Services	6,600.32	10,000.00	10,000.00	
Homeless Veterans Services			50,000.00	
Support Services Omitted				
Grant Matching \$19,000 in FY13 omitted				
Other Donations Restricted for use by VWWP	461,741.39			
Total VWWP Funds	461,701.39	200,000.00	300,000.00	
Virginia Values Veterans (V3) Fund	5,130.00		60,000.00	Authorized by DPB
Foundation Support Funds	30,378.23	40,000.00	60,000.00	\$60,000 required by Appropriations Act
Endowment Fund	244,599.23			
Grand Total All Funds	1,036,902.73	326,000.00	435,000.00	

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