

Veterans Services Foundation Board of Trustees
American Legion Building
1708 Commonwealth Avenue
Richmond, Virginia
Meeting Minutes
June 7, 2018

A meeting of the Veterans Services Foundation (VSF) Board of Trustees was held on Thursday, June 7, 2018 at the American Legion Building, 1708 Commonwealth Avenue, Richmond, Virginia. The meeting was called to order at 10:58 AM, immediately following the Development Meeting that started at 10:00 AM.

TRUSTEES PRESENT

- Brad Antle
- Jim Boyd
- Nicole Carry
- Frank Finelli (*Development Committee Chair*)
- Paul Haughton
- John Lesinski (*Development Committee Vice Chair*)
- Tom Mulrine
- Al Pianalto (*First Vice Chair*)
- Rich Schollmann (*Veteran Services Foundation Chairman*)
- Walter Stosch (*Finance Committee Chair*)
- Carlos Hopkins (*ex officio, voting, Secretary of Veterans and Defense Affairs*)
- Marie Juliano (*ex officio, voting, Joint Leadership Council (JLC) of Veterans Service Organizations*)

TRUSTEES ABSENT

- Jack Lanier (*Second Vice Chair*)
- Matice Wright
- Frank Driscoll
- Kathleen Levingston
- Randy West
- Meade Spotts
- Jim Icenhour (*ex officio, voting, Board of Veterans Services BVS Chair*)

VSE ADVISORS PRESENT

- Jack Hilgers (*Agent & Advisor*)

VSE STAFF PRESENT

- Karla Williams Boughey (*ex officio, nonvoting, Veterans Services Foundation (VSF) Executive Director*)

DVS REPRESENTATIVES PRESENT

- Steven Combs (*DVS Deputy Commissioner*)
- Tammy Davidson (*ex officio, non-voting, VSF Treasurer*)
- Glendalynn Glover (*DVS Staff*)
- Tiffany Robertson (*DVS Staff*)

OFFICE OF THE ATTORNEY GENERAL

- Flora Hezel

Materials Distributed and Attached

- Meeting Agenda (*Attachment 1*)
- BVS Chair Report (*Attachment 2*)
- JLC Chair Report (*Attachment 3*)
- VSF Income, Expenses, Budget (*Attachment 4*)
- Proposed Dates (*Attachment 5*)
- Nominating Committee Report (*Attachment 6*)
- VSF Bylaws and Policy Revision Committee Report (*Attachment 7*)
- FY18 3rd Quarter Financial Report (*Attachment 8*)

Opening and Pledge of Allegiance

Chair Rich Schollmann welcomed everyone and called the meeting to order at 10:58 a.m., and Mr. Paul Haughton led the group in reciting the Pledge of Allegiance.

Roll Call of Trustees and Quorum Determination

With 12 of 19 trustees present, a quorum was determined.

Introduction of Staff and Visitors

No visitors were present.

The VSF meeting opened with a warm welcome to new member, Paul Haughton, who was appointed to fill the remaining term of Mr. Bill Lechler.

Ms. Karla Boughey then introduced new staff member, Tiffany Robertson. She also thanked Glendalynn Glover for all of her hard work.

At this time Chair Schollmann invited Secretary Hopkins to speak. Secretary Hopkins stated that he is pleased to be working with this organization and that he would like to encourage the Board to be more proactive in terms of fundraising to meet the needs of our Virginia Veterans and their families. The Secretary went on to say that there are 4 areas that the Governor's office is focused on and where VSF can be involved. They are: Workforce and Transition, Healthcare, Education, and Families. V3 is going to continue to be a focus. During this administration, a goal has been set to hire 35,000 veterans. Currently, there are 1,200 companies enrolled, but only half are certified. Companies need to be both enrolled and certified to count. For the Military Medics and Corpsmen (MMAC) program, the goal is 300 by the end of this administration. Now that MMAC is a permanent program, there are more health systems involved. The program will be relaunched later in June.

Another area of concern is Suicide Awareness and Suicide Prevention – 22 veterans per day commit suicide nationally. The Secretary would like for Virginia to have programs in place to offer assistance and resources to those veterans at risk and their family members regarding suicide prevention. Part of the campaign will be to shine a light on this important problem.

For workforce and transition assistance, the problem isn't a lack of jobs but a lack of skills. There is a need to start pushing information down to the middle-school level. Tradesmen are needed and students should be encouraged to pursue these areas as well. The Secretary would like to see an expansion of P3 and P4 initiatives. The goal is to make Virginia the most military/veteran friendly state by offering a better quality of life than other states.

Approval of Agenda

The agenda was previously provided to the trustees electronically and a printed copy was included in the Board packets.

Chair Schollmann asked for a motion to approve the agenda. (*Attachment 1*)

Mr. Brad Antle **moved** to approve the agenda, and Ms. Nicole Carry **seconded** the motion. There was no discussion, and the motion passed unanimously.

Review and Approval of March 29, 2018 Meeting Minutes

A copy of the March 29, 2018 meeting minutes was previously emailed to the trustees, and a printed copy was available for review. Chair Schollmann asked for a motion to approve the minutes.

Mr. Al Pianalto **moved** to approve the minutes as presented, and Mr. Tom Mulrine **seconded** the motion. There was no discussion, and the motion passed unanimously

Conflict of Interest and FOIA Review Presentation:

Flora T. Hezel, Assistant Attorney General, briefed the trustees on their responsibilities regarding Conflict of Interest and Freedom of Information Act (FOIA).

Conflict of Interest Training is mandatory for new trustees and trustees who are reappointed. Each trustee must take the online training every 2 years. If a trustee serves on another board, there is no need to take the training twice. The Foundation is required to keep records of your attendance/completion of the training. Ms. Karla Boughey will send out the link for the training, and we will check to see who has already completed it.

FOIA – A FOIA review will need to be scheduled for all Trustees.

REPORTS

Board of Veterans Services (BVS)

Mr. Icenhour was not present. Chair Schollmann presented the BVS report. **(Attachment 2)**

Joint Leadership Council of Veterans Service Organizations (JLC)

Ms. Marie Juliano, Chairwoman of the Joint Leadership Council, provided the JLC report. **(Attachment 3)** Ms. Juliano asked if there were any questions. None were posed.

Department of Veterans Services

Deputy Commissioner Steven Combs provided an update on behalf of DVS. There were several Memorial Day events throughout the Commonwealth. Programs were hosted at the Virginia War Memorial and the 3 cemeteries.

The Women Veterans Summit is scheduled for June 14-15 in Alexandria.

The General Assembly has approved the budget, and is now heading to the governor. The budget includes funding for 2 new benefits offices, for ramping up operations at our Veterans cemeteries, new funding for an Entrepreneurship Coordinator, and 4 year funding for a Women's Veteran Coordinator.

Mr. Combs asked if there were any questions. Mr. Frank Finelli asked if at a future meeting, an update on getting companies certified in the V3 program could be provided. Mr. Combs will put together a handout with important information on V3 and can provide an update at a future meeting as well. There were no other questions.

VSF Income, Expenses, Events

Ms. Karla Boughey, VSF Executive Director, presented her report **(Attachment 4)**.

Her report included the VSF income/expense comparison from 2015 to the present. A list of \$1,000 and over donations received, donations by program, and a revised FY19 budget.

Ms. Boughey asked if there were any questions. None were posed.

Chairman's Report

Chair Schollmann reported on the proposed meeting dates for next year **(Attachment 5)**. Proposed dates for next year's meetings are: March 28, 2019; June 13, 2019, September 19, 2019, and December 12, 2019.

Chair Schollmann also reported that Mr. Randy West's board term has expired.

Ms. Kathleen Livingston had offered her resignation due to a move to Louisiana.

Nominating Committee Report

Mr. Brad Antle presented the nominating committee report **(Attachment 6)**. The following are nominated: Board Chair: Frank Finelli, 1st Vice Chair: Al Pianalto, and 2nd Vice Chair: Jack Lanier. Nominations can be made from the floor during New Business.

Development Committee Report

Prior to the full Board of Trustees meeting, a Development Committee meeting was held. The Development Chair, Frank Finelli, reported that the committee discussed setting up a framework to engage major donors across the Commonwealth using a standard set of letters and presentations that Trustees could tailor, as they deem appropriate, and send to express appreciation and request further donations.

Chair Finelli requested that the trustees look at the Donor list and identify 3-5 donors to contact. Ideally they should choose ones in their area or that are a personal relationship. Karla will provide points of contact/addresses needed. Mr. Finelli asked if there were any questions. No questions were posed.

Finance Committee Report

Prior to the full Board of Trustees meeting, a Finance Committee meeting was scheduled, but due to the lack of a quorum, the meeting was postponed until August 9, 2018. The Finance Chair, Walter Stosch, reported that since the committee did not meet, the minutes from the 3.29.18 meeting will be approved at that time.

At the 3.29.18 Board of Trustees meeting, the motion was made to reduce the budget for VVFS from \$450,000 to \$400,000 and to increase funding to V3-VTAP from \$190,000 to \$215,000. This left \$25,000 out of the total FY19 budget. The Chairman requested that the board vote to put the remaining \$25,000 back into VVFS. Deputy Commissioner Combs asked that \$10,000 of that \$25,000 be added to V3-VTAP increasing that total to \$225,000. Then the remaining \$15,000 be added to VVFS.

Chair Stosch recommended changing the language for the current "VSF Nongeneral Fund" to "VSF unrestricted revenue."

Bylaws and Policy Committee Report

Mr. Jack Hilgers made the report on behalf of the Committee. **(Attachment 7)** Mr. Hilgers asked if there were any questions. None were posed.

Review of FY18 Third Quarter Financial Report

Ms. Tammy Davidson, DVS Director of Finance, provided the financial review of the FY18 Third Quarter report. **(Attachment 8)**. Ms. Davidson asked if there were any questions. None were posed.

UNFINISHED BUSINESS

DVS Proposed FY19 Budget Adjustments, if required

Deputy Commissioner Combs announced the only adjustments were the ones he previously requested.

Other Unfinished Business

Chair Schollmann asked if there was any unfinished business. None was posed.

NEW BUSINESS

Approval of the FY18 Third Quarter Financial Report

Chair Schollmann called for a motion to approve the 3rd Quarter Financial Report. Senator Walter Stosch made the motion, and Mr. Frank Finelli seconded the motion. There was no discussion, and the motion passed unanimously.

Approval of dates for 2019 Board of Trustees Meetings

Chair Schollmann called for a motion to approve the recommended dates for the 2019 Board of Trustees Meetings: March 28, 2019; June 13, 2019; September 19, 2019; and December 12, 2019. Mr. Jim Boyd made the motion, and Mr. John Lesinski seconded the motion. There was no discussion, and the motion passed unanimously.

Elections of Board Officers

Current nominations are: Board Chair: Frank Finelli; 1st Vice Chair: Al Pianalto; 2nd Vice Chair: Jack Lanier. Chair Schollmann opened the floor for other nominees. No other nominations were made.

Chair Schollmann called for a motion to close the nominations. Secretary Carlos Hopkins made the motion, and Mr. Brad Antle seconded the motion. There was no discussion, and the motion passed unanimously.

Chair Schollmann called for a motion to elect the nominated officers. Ms. Nicole Carry made the motion, and Mr. John Lesinski seconded the motion. There was no discussion, and the motion passed unanimously.

Other New Business

Chair Schollmann asked for a motion for a language change regarding the current “VSF Nongeneral Fund” to “VSF unrestricted revenue.” Senator Walter Stosch made the motion, and Mr. Jim Boyd seconded the motion. There was no discussion, and the motion passed unanimously.

Chair Schollmann asked for a motion to return \$15,000 to the VVSF fund and add \$10,000 to the V3-VTAP fund for a total of \$25,000 that was left out of the FY19 budget. Senator Walter Stosch made the motion, and Ms. Marie Juliano seconded the motion.

Mr. Finelli asked to confirm the total of \$415,000 for VVFS and \$225,000 for V3-VTAP. The Finance Chair confirmed the totals. There was no further discussion, and the motion passed unanimously.

Chair Schollmann asked if there was any other new business. None was posed.

Public Comment Period

Chair Schollmann asked if there was any public comment. No members of the public were present.

Adjournment

Chair Schollmann called for a motion to adjourn the meeting. Mr. Brad Antle made the motion to adjourn the meeting, and Mr. Al Pianalto seconded the motion. There was no discussion and the motion passed unanimously. The meeting adjourned at 12.09 pm.

The next VSF Board of Trustees Meeting will be held on August 9, 2018. Location: Eastern Henrico Workforce Center, 121 Cedar Fork Road, Richmond, VA 23223

Veterans Services Foundation Board of Trustees
American Legion Department HQ
1708 Commonwealth Avenue, Richmond, VA
June 7, 2018
10:30 a.m. – 2:00 p.m.

DEVELOPMENT Committee Meeting 10:00 – 10:30

FINANCE Committee Meeting 10:15 -10:30

- I. Opening and Pledge of Allegiance, Roll Call of Trustees, Quorum Determination, Introduction of Staff and Visitors, Approval of Agenda – *Board Chair* (5 minutes)
- II. Review and Approval of March 29, 2018 Board Meeting Minutes– *Board Chair* (5 minutes)
- III. Presentation
 - a. Conflict of Interest and FOIA Review - *Flora T. Hezel, Assistant Attorney General, Office of the Attorney General* (15 minutes)
- IV. Reports:
 - a. Board of Veterans Services – *Jim Icenhour* (5 minutes)
 - b. JLC – *Marie Juliano* (5 minutes)
 - c. Department of Veterans Services – *Deputy Commissioner Steve Combs* (5 minutes)
 - d. Foundation Executive Director – *Karla Boughey* (5 minutes)
 - e. Board Chair – *Rich Schollmann* (15 minutes)
 - f. Nominating Committee – *Brad Antle* (5 minutes)
 - g. Development Committee – *Frank Finelli* (10 minutes)
 - h. Finance Committee – *Walter Stosch* (10 minutes)
 - i. Bylaws and Policy Committee – *Jack Hilgers* (5 minutes)
 - j. Review of FY18 Third Quarter Financial Report – *Tammy Davidson* (5 minutes)
- V. Unfinished Business:
 - a. DVS Proposed FY19 Budget Adjustments, if needed – *Deputy Commissioner Steve Combs* (5 minutes)
 - b. Other Unfinished Business – *Board Chair* (1 minute)
- VI. Working Lunch (Approximately 12:30 p.m.)
- VII. New Business:
 - a. Approval of FY18 Third Quarter Financial Report – *Board Chair* (2 minutes)
 - b. Approval of dates for 2019 Board of Trustee meetings – *Board Chair* (2 minutes)
 - c. Elections of Board Officers – *Board Chair* (2 minutes)
 - d. Other New Business – *Board Chair* (2 minutes)
- VIII. Public Comment Period. (5 minutes)
- IX. Adjournment
Next Board Meeting: Thursday, August 9, 2018. Location: Eastern Henrico Resource Workforce Center, 121 Cedar Fork Road, Richmond, VA 23223



101 N. 14TH ST., 17TH FLOOR
RICHMOND, VA 23219

COMMONWEALTH OF VIRGINIA BOARD OF VETERANS SERVICES

REPORT TO THE VETERANS SERVICES FOUNDATION

June 7, 2018

*James O. Icenhour, Jr.,
Chairman*

Victor Angry

Carl Bedell

Paige Cherry

Chris Chon

Michael Dick

Joana C. Garcia

William G. Haneke

Delegate Gordon Helsel

Susan B. Hippen

Nick Kesler

M. Lyla Kohistany

Delegate Jason Miyares

*Delegate Kathleen
Murphy*

Belinda Pinckney

Senator Bryce Reeves

Efrain "Frank" Reyes

Julie Waters

Senator Jennifer Wexton

*Marie Juliano,
Chairman, Joint
Leadership Council of
Veterans Service
Organizations*

*Rich Schollmann,
Chairman, Veterans
Services Foundation*

*John L. Newby II,
Commissioner of
Veterans Services*

The Board of Veterans Services (BVS) met on April 26, 2017 at the Sitter & Barfoot Veterans Care Center in Richmond, VA.

At our April meeting we greeted newly appointed legislator, Delegate Jason Miyares, who represents the 82nd district, which is in Virginia Beach. Newly appointed legislator, Delegate Gordon Helsel, who represents the 91st district, which includes part of the peninsula, was unable to attend. Additionally, two board members who have contributed greatly, Mr. William Haneke and Delegate Chris Stolle, have come to the end of their terms of service.

We received updates from DVS on the agency's service lines, construction projects, budget and legislative agenda during the General Assembly Session and where things stand in light of the current Special Session. Senators Reeves and Wexton believe the Senate will resolve the budget issues soon.

The BVS consists of twenty-two members: fourteen citizen members, five legislators, and three *ex officio* members. Board members are in regular contact with the Department of Veterans Services to provide policy input on key operational issues.

Respectfully submitted,

Jim Icenhour
Chairman

ATTACHMENT 2



COMMONWEALTH OF VIRGINIA JOINT LEADERSHIP COUNCIL OF VETERANS SERVICE ORGANIZATIONS

101 N. 14TH ST., 17TH FLOOR
RICHMOND VA 23219

*Air Force Association
American Legion
AMVETS
Association of the United
States Army
Disabled American
Veterans
Fleet Reserve Association
Fifth Baptist Veterans
Ministry
Iraq & Afghanistan Veterans
of America
Korean War Veterans
Association
Legion of Valor of the
U.S., Inc.
Marine Corps League
Military Order of the
Purple Heart
Military Officers Association
of America
Military Order of the
World Wars
National Association for
Uniformed Services
Navy Mutual Aid Association
Navy Seabee Veterans of
America
Non-Commissioned
Officers Association
Paralyzed Veterans of
America
Reserve Officers Association
Roanoke Valley Veterans
Council
Veterans of Foreign Wars
Vietnam Veterans of America
Virginia Army/Air National
Guard Enlisted
Association
Virginia National Guard
Association
Women Marines Association*

JOINT LEADERSHIP COUNCIL REPORT TO THE VETERANS SERVICES FOUNDATION June 7, 2018

The Joint Leadership Council of Veterans Service Organizations (JLC) met on May 2, 2018 at the American Legion, Department of Virginia Headquarters in Richmond.

General Timothy Williams gave a detailed report on the Virginia National Guard and answered questions from JLC members. We also received a report from DVS staff regarding employment and transition programs.

At that meeting, the JLC Legislative Chair reviewed the legislative initiatives from the 2018 General Assembly session, and handed out a list of potential initiatives for 2019 for the VSOs to review.

Additionally, we said goodbye to the National Association for Uniformed Services (NAUS), which is disbanding as a VSO in June and will therefore leave the JLC.

And finally, my term on the JLC, and therefore, as Chairman, will end on June 30th. I handed over the gavel to my Vice Chair, Frank Wickersham, who will lead the July 25 meeting. A new Chairman and Vice Chairman will be elected at that meeting.

The Council provides advice and assistance to the Governor, General Assembly and the Department of Veterans Services (DVS) on matters of concern to the veterans community and provides a conduit of information to and from the veterans service organizations on policy and legislation, pending and enacted, as well as information on existing services.

Respectfully submitted,

Marie Juliano
Chairman

ATTACHMENT 3

	A	B	C	D	E
1					
2	VSF Income & Expense Comparison	APRIL			
3					
4		4/30/2018	4/30/2017	4/30/2016	4/30/2015
5					
6	Total Fund Balance	\$ 1,641,320.98	\$ 1,601,497.68	\$ 1,594,417.49	1,275,756.11
7					
8	INCOME	\$ 559,805.34	\$ 565,730.68	\$ 616,935.57	525,643.88
9	EXPENDITURES	\$ 426,826.57	\$ 493,601.34	\$ 307,510.09	252,616.09
10					
11	Excess of Income over Expenditures	\$ 132,978.77	72,129.34	\$ 309,425.48	\$ 273,027.79
12					
13	Remaining Fund Balances By Activity:				
14	VVCC	\$ 152,412.48	\$ 127,630.91	\$ 190,187.11	\$ 234,188.12
15	SBVCC	\$ 35,809.70	\$ 25,077.72	\$ 21,564.59	\$ 31,471.22
16	Cemetery	\$ 28,851.24	\$ 26,626.24	\$ 25,429.24	\$ 23,029.24
17	VVFS (VWWP 2015)	\$ 678,766.08	\$ 945,241.82	\$ 974,558.22	\$ 708,921.03
18	Benefits	\$ 675.52	\$ 475.52	\$ 455.52	N/A
19	V3/VTAP	\$ 476,287.51	\$ 228,014.59	\$ 149,150.59	\$ 45,651.59
20	Women's Summit	\$ 5,569.34	\$ 8,647.88	\$ 5,000.00	
21	VSF Support	\$ 58,704.03	\$ 53,409.09	\$ 41,976.75	\$ 55,104.07
22	Homeless Boot Camp	N/A	N/A	N/A	\$ 6,963.86
23					
24	Non-general fund (Endowment 2016/15)	\$ 204,245.08	\$ 186,373.91	\$ 186,095.47	\$ 170,426.98
25					
26	Total All Funds	\$ 1,641,320.98	\$1,601,497.68	\$ 1,594,417.49	\$1,275,756.11
27					
28					
29					

ATTACHMENT 4

	A	B	C	D
1	VSF INCOME REPORT as of May 31, 2018			
2				
3	NAME/Organization	DATE RECEIVED	Donations 1,000 +	PROGRAM
4				
5	Tidewater Street Rod Association	7/5/2017	\$ 1,900.00	VVFS
6	Smithfield Foods Foundation	7/11/2017	\$ 68,000.00	VVFS Homeless
7	Ferguson	7/11/2017	\$ 10,000.00	VVFS
8	The Rotary Club of Hampton Roads Foundation	7/11/2017	\$ 1,000.00	VVFS
9	Hopewell Memorial Post 146 Two Rivers Chapter	7/18/2017	\$ 8,265.00	VVFS
10				
11	Central Virginia Chapter 27-3 Combat Veterans Motorcycle	8/14/2017	\$ 1,056.81	SBVCC Indig
12	Total Action Against Poverty	8/21/2017	\$ 1,025.00	VVFS Homeless
13	The M.W. Armistead, III Family Foundation	8/31/2017	\$ 2,000.00	VVFS
14				
15	The Reco Foundation	10/4/2017	\$ 1,000.00	VVFS
16	Funeral Choices of Chantilly	10/5/2017	\$ 1,054.23	VVFS
17	Knights of Columbus Father John Boddie Assembly #3349	10/26/2017	\$ 7,746.00	VVFS
18	American Legion Post 184	10/31/2017	\$ 1,800.00	VVCC Operation Holiday Spirit
19	AMVETS Riders #40	10/31/2017	\$ 1,260.00	VVCC Indig
20				
21	Prince William Cruisers, INC	11/1/2017	\$ 2,500.00	VVFS
22	Marine Corps League Detachment 980	11/9/2017	\$ 1,000.00	VVFS
23	Mt. Pisgah United Methodist Church	11/21/2017	\$ 4,269.00	VVCC Operation Holiday Spirit
24	Central Virginia Chapter 27-3 Combat Veterans Motorcycle	11/27/2017	\$ 1,056.81	SBVCC Indig
25	Madison County Republican Women	11/29/2017	\$ 1,000.00	VVFS
26	Altira Group Inc.	11/30/2017	\$ 100,000.00	V3 Outreach
27	Funeral Choices of Chantilly	11/30/2017	\$ 1,158.79	VVFS
28				
29	American Legion Auxiliary Clemmer McGuffin Unit 13	12/4/2017	\$ 1,495.00	VVCC Operation Holiday Spirit
30	Staunton Elks Lodge #351	12/7/2017	\$ 1,627.00	VVFS
31	American Legion Post 146	12/8/2017	\$ 1,000.00	SBVCC Act
32	George C. Marshall Chapter MOAA	12/12/2017	\$ 5,000.00	VVFS
33	AMVETS Post 40 Inc.	12/14/2017	\$ 1,000.00	VVCC Indig
34	AMVETS Post 40 Inc.	12/14/2017	\$ 1,000.00	VVCC Operation Holiday Spirit
35	Carneal-Drew Foundation	12/14/2017	\$ 1,000.00	VSF Nong donor
36	American Veterans Foundation	12/18/2017	\$ 1,000.00	VVCC Indig

	A	B	C	D
37	The Whitney & Anne Stone Foundation	12/19/2017	\$ 5,000.00	VVFS
38	The Whitney & Anne Stone Foundation	12/19/2017	\$ 1,000.00	VVFS
39	Revere Gas, Inc.	12/22/2017	\$ 1,000.00	VVFS
40	BB&T Scott & Stringfellow	12/27/2017	\$ 1,000.00	VVFS
41	The Pretty Real Estate Group LLC	12/28/2017	\$ 4,200.00	VVFS
42	Beresford, Evelyn	12/30/2017	\$ 1,000.00	VVFS
43				
44	PGA Tour Charities, Inc.	1/22/2018	\$ 1,000.00	V3/VTAP
45	Revere Gas, Inc.	1/31/2018	\$ 1,000.00	VVFS
46				
47	Colonial Webb Comfort Systems USA	2/1/2018	\$ 1,000.00	VSF Nong donor
48	Combat Veterans Motorcycle Association 27-2	2/6/2018	\$ 22,000.00	VVFS
49	Meyer, Jr., Albert J.	2/6/2018	\$ 1,000.00	VVFS
50	Central Virginia Chapter 27-3 Combat Veterans Motorcycle	2/14/2018	\$ 1,056.81	SBVCC Indig
51	Clapsaddle, Gene	2/16/2018	\$ 1,000.00	VVFS
52	Leonard E. McCoy VFW Post 5311	2/26/2018	\$ 1,040.00	VVCC Act
53				
54	Revere Gas, Inc.	3/2/2018	\$ 1,000.00	VVFS
55	PGA Tour, Inc.	3/5/2018	\$ 146,153.23	V3/VTAP
56	Core Services Group, Inc.	3/21/2018	\$ 5,000.00	VVFS
57				
58	Finelli, Francis A.	4/2/2018	\$ 5,000.00	VSF Nong donor
59	Fraternal Order of Eagles ALVA Aerie 871	4/4/2018	\$ 1,000.00	VSF Nong donor
60	Central Virginia Chapter 27-3 Combat Veterans Motorcycle	4/10/2018	\$ 1,056.81	SBVCC Indig
61	Favor Techconsulting, LLC	4/16/2018	\$ 5,000.00	Women Summit
62	Cox Clinic Chiropractic	4/19/2018	\$ 1,320.00	VVFS
63				
64	Wayne Zellars Memorial Golf Tournament	5/11/2018	\$ 5,000.00	VVFS
65				
66			\$ 443,040.49	

Veterans Services Foundation**REVISED****Summary of all Donations by Category Fiscal Year July 1, 2017 to June 30, 2018**

Category	Amount	# Donations	# Donors
912 DVS	\$300.00	1	1
Benefits 4160	\$200.00	2	2
Cemetery Amelia 4134	\$1,330.00	11	10
Cemetery Dublin 4138	\$770.00	12	12
Cemetery Suff 4136	\$500.00	1	1
SBVCC Act 4114	\$3,565.00	18	18
SBVCC Indig 4112	\$4,602.24	7	4
SBVCC Other 4116	\$2,345.00	19	10
V3 Outreach 4212	\$100,000.00	1	1
V3/VTAP	\$147,153.23	2	2
VSF INTEREST NGfund	\$9,311.35	1	1
VSF NonG donor	\$8,700.00	9	8
VSF Support 4412	\$1.00	1	1
VSF Unrest Gen 4001	\$2,618.50	12	12
VVCC Act 4014	\$3,310.00	8	6
VVCC Carnival 4018	\$1,950.00	12	8
VVCC Holiday 4016	\$25,429.00	83	82
VVCC Indig 4012	\$4,890.00	17	17
VVCC Other 4026	\$967.04	5	5
VVFS Direct 4144	\$24.00	1	1
VVFS Homeless 4148	\$70,729.15	8	8
VVFS Other 4152	\$128,864.98	330	172
Women Summit 4312	\$5,000.00	1	1
Totals:	\$522,560.49	562	
Total Distinct Donors across all Categories:			361

	A	B	C	D	E	F	G	I
1	Veterans Services Foundation							1
2	Budget for 2016-17, 2017-18 and APPROVED 2019-2020							
3	State Budget Funding Sources: Dedicated Special Revenue and General Fund							
4	(Unaudited)							
5								
6	Activity		FY 2016-17 Board Approved Budget	Expenditures FY 2016-17	FY 2017-18 Board Approved Budget	FY 2018 State Appropriation	Approved FY19 Budget August 10, 2017	Approved Amendments to FY19 Budget 3.29.18
7	Virginia Veterans Care Center:							
8	Indigent Resident Needs	\$	2,000.00		\$	2,000.00	\$	2,000.00
9	To be used for dentures, glasses, hearing aides, clothing, transportation, etc.							
10	Activities Fund		3,000.00		3,000.00		3,000.00	
11	To be used for resident luncheons, sporting events, Easter egg hunt, Entertainment, etc.							
12	Operation Holiday Spirit		21,000.00		21,000.00		21,000.00	
13	To be used for resident gifts, supplies, etc.							
14	Carnival Fund		4,000.00		4,000.00		4,000.00	
15	To be used to hold an actual carnival for residents and families. These funds will be spent for prizes, bands, clowns, a black jack game, tent rentals, supplies, etc.							
16	Rehabilitation Equipment		5,000.00		5,000.00		5,000.00	
17	Specialty cushions, miscellaneous restorative therapy equipment for new addition							
18	Other Equipment		5,000.00		5,000.00		5,000.00	
19	Misc. equipment for resident activities.							
20	Unit Projects and Functions		1,500.00		51,500.00		51,500.00	
21	For special programs, and for a new family support group program.							
22	Other Donations Restricted for use at VVCC		100,500.00		500.00		500.00	
23								
24	Total VVCC		142,000.00		92,000.00	-	92,000.00	92,000.00
25								
26	Sitter & Barfoot Veterans Care Center:							
27	Indigent Resident Needs		1,000.00		1,000.00		1,000.00	
28	Activities Fund		16,500.00		16,500.00		16,500.00	
29	Other Donation Restricted for use at SBVCC		10,500.00		8,050.00		8,050.00	
30	Donations received in memory of Mark Scott				650.00		650.00	
31	Donations received in memory of Coloner Barfoot				1,800.00		1,800.00	
32								
33	Total SBVCC		28,000.00		28,000.00		28,000.00	28,000.00
34	Total VVCCs (Budget Item 469 VVCC Operations)		170,000.00		120,000.00	120,000.00	120,000.00	
35								
36	Cemetery Funds:							
37	Cemeteries General Fund		1,200.00		500.00		500.00	
38	Virginia Veterans Cemetery--Amelia		1,800.00		5,000.00		5,000.00	
39	Albert G. Horton, Jr. Memorial Veterans Cemetery-- Suffolk		1,000.00		5,000.00		5,000.00	
40	SW Virginia Veterans Cemetery--Dublin		1,000.00		5,000.00		5,000.00	
41	Total Cemetery Funds (Budget item 471 Operations)		5,000.00		15,500.00	15,000.00	15,500.00	15,500.00
42								
43	VVFS Funds:							
44	Outreach Services		25,000.00		25,000.00		25,000.00	
45	Direct Veterans Services		215,000.00		150,000.00		240,000.00	
46	Enabling Veterans Services		25,000.00		25,000.00		25,000.00	
47	Homeless Veterans Services		135,000.00		100,000.00		160,000.00	
48	Other Donations Restricted for use by VVFS							
49	Total VVFS Funds		400,000.00		300,000.00		450,000.00	400,000.00
50								
51	Benefits Funds				100,000.00		1,000.00	1,000.00
52								
53	V3 VTAP Funds		100,000.00		200,000.00		190,000.00	215,000.00
54	Total VVFS Benefits and V3 VTAP Funds (Item 470 in s		500,000.00	-	600,000.00	600,000.00	641,000.00	
55	Womens' Summitt						10,000.00	10,000.00
56								
57	VSF Support Funds		60,000.00		60,000.00	60,000.00	10,000.00	10,000.00
58								
59	Non-General Funds							
60	Grand Total All Dedicated Special Revenue	\$	735,000.00	\$ -	\$ 795,500.00	\$ 795,000.00	\$ 796,500.00	771,500.00
61							\$ 796,500.00	
62	All General Fund Sources:							
63	To Foundation Salaries and Benefits						115,000.00	
64	To DVS for Support Services						160,000.00	
65								

PROPOSED 2019 VSF MEETING DATES

Thursday, March 28, 2019

Thursday, June 13, 2019

Thursday, September 19, 2019

Thursday, December 12, 2019

ATTACHMENT 5

VSF Nominating Committee Report

June 7, 2018

At the March 29, 2018 meeting the Foundation Board elected a Nominating Committee to fill the positions of Foundation Board Chair, 1st Vice Chair and 2nd Vice Chair for the FY 2019 period. The Nominating Committee consisted of Brad Antle who was elected Chair, Jim Boyd and Matice Wright.

Considerations was given to the following requirements:

1. In accordance with the Board Bylaws, the current Ex Officio members of the Board are ineligible to serve as Board officers.
2. The following members were eligible to be candidates for Board Chair:

VSF Board Trustees eligible for Nomination:

Nicole Carry
Jack Lanier
Tom Mulrine
Paul Haughton
Meade Spotts
Jim Boyd
Brad Antle
Frank Finelli
Kathleen Levingston
Rich Schollmann
Al Pianalto
Frances Driscoll

The Nominating Committee received the following nominations for the Foundation Board Officers:

Board Chair	Frank Finelli
1 st Vice Chair	Al Pianalto
2 nd Vice Chair	Jack Lanier

Nominations from the floor may be made at the Board Meeting prior to the election, which will take place later during the meeting.

Respectfully,



Brad Antle
Nominating Committee Chair

ATTACHMENT 6

VSF BYLAWS AND POLICY REVISION COMMITTEE REPORT
June 7, 2018

This is a follow-up report from the one presented at the March 29, 2018 Board of Trustees meeting. Committee work by Jack Hilgers and Al Pianalto continues with the help of Flora Hezel of the Office of the Attorney General and VSF Executive Director Karla Boughey.

Common Terminology. Use common terms for the Foundation and the Department in all Joint VSF-DVS documents has been expanded to include terminology used by the Virginia Code Commission.

Bylaws. As a result of suggestions by several members, the VSF Vision, Mission, Values, and Objectives were modified as contained in the revised Strategic Planning Appendix. The Committee appreciates the Trustee's concurrence on March 29, 2018 of the changes proposed to VSF Strategic Planning Appendix 3, Vision, Mission, Values, Goals, and Objectives.

The Bylaws were reviewed by the Office of the Attorney General (OAG) and a meeting was held on 22 May to discuss the OAG representative's comments and other considerations. Attendees were Flora Hezel, Karla Boughtey, and Jack Hilgers. It was decided that the sections relating to procedural and administrative matters would be removed and placed in a separate VSF policy. Ms. Hezel volunteered to prepare the basic Bylaws and Mr. Hilgers will work on the proposed policy. They hope to be able to present both to the Trustees for approval at the August VSF Board meeting.

Joint Policies. As a result of the Bylaws considerations, further work on the policies has been delayed.

Action Requested. None at this time.

Respectfully Submitted,

Jack Hilgers
Committee Chair

ATTACHMENT 7

Veterans Services Foundation
Schedule of Receipts, Expenditures and Budget, by Activity
For the Month Ended March 31, 2018
(Unaudited)

Activity	Fund 09410 Balance July 1, 2017 Adjusted	Receipts YTD	Expenditures YTD	Fund 09410 Balance March 31, 2018 YTD	FY 2018 Budget YTD	FY 2018 Budget Balance YTD
Virginia Veterans Care Center:						
Indigent Resident Needs	25,624.51	4,690.00	186.00	30,128.51	2,000.00	1,814.00
Activities Fund	16,430.99	2,140.00	1,032.48	17,538.51	3,000.00	1,967.52
Operation Holiday Spirit	60,824.15	25,949.00	6,859.26	79,913.89	21,000.00	14,140.74
Carnival Fund	(4,120.04)	1,900.00	1,244.97	(3,465.01)	4,000.00	2,755.03
Rehabilitation Equipment	15,879.79	-	-	15,879.79	5,000.00	5,000.00
Other Equipment	(2,026.67)	47.04	-	(1,979.63)	5,000.00	5,000.00
Unit Projects & Functions	13,310.63	-	-	13,310.63	51,500.00	51,500.00
Other Donations Restricted	85.79	150.00	-	235.79	500.00	500.00
Total VVCC	126,009.15	34,876.04	9,322.71	151,562.48	92,000.00	82,677.29
Sitter & Barfoot VCC:						
Indigent Resident Needs	1,530.28	3,370.43	-	4,900.71	1,000.00	1,000.00
Activities Fund	25,292.33	3,370.00	757.15	27,905.18	16,500.00	15,742.85
Other Donations Restricted	-	1,587.00	-	1,587.00	8,050.00	8,050.00
Donations Received in Memory of Mark Scott	-	-	-	-	650.00	650.00
Donations Received in Memory of Coloner Barfoot	-	-	-	-	1,800.00	1,800.00
Total SBVCC	26,822.61	8,327.43	757.15	34,392.89	28,000.00	27,242.85
Cemetery Funds:						
Va Veterans Cemeteries	762.00	25.00	-	787.00	-	-
Va Veterans Cemetery--Amelia	6,461.38	1,105.00	-	7,566.38	-	-
Memorial Cemetery--Suffolk	9,611.07	-	-	9,611.07	-	-
SW Va Veterans Cemetery--Dublin	9,891.79	735.00	-	10,626.79	-	-
Total Cemetery Support Funds	26,726.24	1,865.00	-	28,591.24	-	-
VVFS Funds:						
Outreach Services	25,000.00	-	159.18	24,840.82	25,000.00	24,840.82
Direct Veterans Services	150,000.00	-	117,632.10	32,367.90	150,000.00	32,367.90
Enabling Veterans Services	25,000.00	-	550.00	24,450.00	25,000.00	24,450.00
Homeless Veterans Fund	200,000.00	68,065.00	159,867.58	108,197.42	200,000.00	40,132.42
Operation Family Caregiver Grant	5,682.58	-	2,101.93	3,580.65	-	(2,101.93)
Other Donations Restricted	405,727.77	118,513.21	-	524,240.98	-	-
Total VVFS Funds	811,410.35	186,578.21	280,310.79	717,677.77	400,000.00	119,689.21
Benefits Funds:	475.52	200.00	-	675.52	-	-
V3/VTAP Funds:						
Outreach Funds	185,730.91	114,076.61	15,339.50	284,468.02	100,000.00	84,660.50
Enabling Funds	125,090.24	133,076.62	55,115.32	203,051.54	100,000.00	44,884.68
Total V3/VTAP Funds	310,821.15	247,153.23	70,454.82	487,519.56	200,000.00	129,545.18
Women's Summit:	11,084.74	-	10,515.40	569.34	15,000.00	4,484.80
VSF Support Funds:	60,000.00	1.00	1,296.97	58,704.03	60,000.00	68,703.03
Non-General Funds:						
Appropriated Funds	154,981.01	-	-	154,981.01	-	-
Donor Funds	3,615.00	4,718.50	-	8,333.50	-	-
Interest	21,396.44	9,311.35	-	30,707.79	-	-
Total Non-General Funds	179,992.45	14,029.85	-	194,022.30	-	-
Grand Total All 09410 Funds	1,553,342.21	493,030.76	372,657.84	1,673,715.13	795,000.00	422,342.16
	BALANCE	CASH IN	CASH OUT	BALANCE		
Cash Transfers						
913 09410 Fund Balance	1,553,342.21	-	100,000.00	1,648,504.81		
912 09410 Fund Balance	-	100,000.00	-	25,210.32		
TOTAL CASH 09410 FUNDS	1,553,342.21			1,673,715.13		

ATTACHMENT 8

Veterans Services Foundation
Statement of Assets
March 31, 2018
(Unaudited)

Assets:

Cash held by State Treasurer	1,673,715.13
Total Assets	\$ 1,673,715.13

Fund Balances:

Restricted Fund Balances:	
Restricted for VVCC Activities	151,562.48
Restricted for SBVCC Activities	34,392.89
Restricted for Cemetery Funds	28,591.24
Restricted for VVFS Funds	717,677.77
Restricted for Benefits Funds	675.52
Restricted for V3/VTAP Funds	487,519.56
Restricted for Women's Summit Funds	569.34
Restricted for VSF Support Funds	58,704.03
Total Restricted Fund Balances	1,479,692.83
Non-General Funds	194,022.30
Total Fund Balances	\$ 1,673,715.13

Notes:

- 1 All cash is held by the State Treasurer.
- 2 Restricted fund balances are donations given for a specific purpose, or are funds authorized by the Foundation for a specific expenditure purpose.
- 3 Non-General Fund Balance represents the funds remaining from the VSF base funding.

Veterans Services Foundation
Statement of Income, Expenditures and Changes in Funds Balances
For the Month Ended March 31, 2018
(Unaudited)

INCOME:

Y-T-D Actual

Restricted gifts received for:

Virginia Veterans Care Center	34,876.04
Sitter & Barfoot VCC	8,327.43
Cemetery Funds	1,865.00
VVFS Funds	186,578.21
Benefits Funds	200.00
V3/VTAP Funds	247,153.23
Women's Summit	-
VSF Support Funds	1.00
Non-General Funds	14,029.85
TOTAL INCOME	493,030.76

EXPENDITURES:

VVCC Indigent Resident Needs	186.00
VVCC Activity Funds--Activities with Residents	1,032.48
VVCC Operation Holiday Spirit	6,859.26
VVCC Carnival Fund	1,244.97
VVCC Rehabilitation Equipment	-
VVCC Other Equipment	-
VVCC Unit Projects & Functions	-
VVCC Other Donations Restricted	-
SBVCC Indigent Resident Needs	-
SBVCC Activities Funds	757.15
SBVCC Other Donations Restricted	-
SBVCC Donations Received in Memory of Mark Scott	-
SBVCC Donations Received in Memory of Coloner Barfoot	-
Cemetery Funds	-
VVFS Outreach Services	159.18
VVFS Direct Veterans Services	117,632.10
VVFS Enabling Veterans Services	550.00
VVFS Homeless Veterans Funds	159,867.58
VVFS Operation Family Caregiver Grant	2,101.93
Benefits Funds	-
V3/VTAP Outreach Funds	15,339.50
V3/VTAP Enabling Funds	55,115.32
Women's Summit Funds	10,515.40
VSF Support Funds--Operating Expenditures and Web Site	1,296.97
Non-General Funds	-

TOTAL EXPENDITURES	372,657.84
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Excess of Income over Expenditures	120,372.92
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Beginning Fund Balances	1,553,342.21
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Ending Fund Balances	1,673,715.13
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NOTES:

1. The purpose of restricted gifts is detailed on the Schedule of Receipts, Expenditures and Budget.