

Virginia Veterans Services Foundation Board of Trustees
Virginia War Memorial
621 S. Belvidere Street
Richmond, VA 23220
Meeting Minutes
September 8, 2022

DRAFT

A meeting of the Virginia Veterans Services Foundation (VSF) Board of Trustees was held on Thursday, September 8th at Virginia War Memorial, 621 S. Belvidere Street, Richmond, Virginia 23220. The meeting was called to order at 11:07 a.m.

Trustees Present

- Paula Buckley
- Michael Coleman (*Finance Chair*)
- Craig Crenshaw (*Secretary of Veterans and Defense Affairs*)
- John Esposito
- Paul Haughton Jr. (*VSF Chair*)
- Phillip Jones
- Jack Lanier (*Procedures and Policies Chair*)
- John Lesinski (*Representing BVS*)
- Laura Schmiegel (*VSF 2nd Vice Chair*)
- Bruce Waxman
- Denice Williams (*JLC Chair*)
- Brad Williamson

Trustees Absent

- Kyle Craig
- Allan Burke
- Tim Pillion
- Jarris Taylor
- Valerie Zimmerman

VSF Staff Present

- Karla Boughey (*VSF Executive Director*)

Office of the Secretary of Veterans and Defense Affairs

- Jordan Stewart (*Assistant Secretary of Veterans and Defense Affairs*)

Office of the Attorney General

- Josh Laws

DVS Representatives Present

- Daniel Gade (*Commissioner*)
- Annie Walker (*Deputy Commissioner*)
- Tammy Davidson (*CFO / VSF Treasurer*)
- Matt Leslie)
- Jasmine Gore
- Brandi Jancaitis
- William Hewitt
- Glendalynn Glover
- Jayla Plymouth)
- Patrice Jones
- John Hall
- Melissa Bass

Materials Distributed and Attached

- Meeting Agenda (Attachment 1)
- Treasurer Report (Attachment 2)
- Commissioner Report (Attachment 3)
- BVS Chairman Report (Attachment 4)
- JLC Chair Report (Attachment 5)
- VSF Chair Report (Attachment 6)
- VSF Executive Director Report (Attachment 7)
- Electronic Meeting Policy (Attachment 8)

Opening and Pledge of Allegiance

VSF Chair Haughton welcomed everyone and called the meeting to order at 11:07 a.m.

The Secretary of Agriculture and Forestry, Matthew Lohr, led the group in reciting the Pledge of Allegiance.

Roll Call of Trustees and Quorum Determination

VSF Chair Haughton was advised a quorum was determined.

Approval of Agenda (Attachment 1)

The meeting agenda was previously sent to the trustees electronically and a printed copy was included in the Board packets.

VSF Chair Haughton asked for a motion to approve the agenda as presented. P&P Chair Lanier **moved** to approve the agenda as presented and Mr. Jones **seconded** the motion. There was no discussion and the motion passed unanimously.

Review and Approval of June 9, 2022 VSF Board of Trustees Meeting Minutes

VSF Chair Haughton stated a copy of the June 9, 2022 minutes was previously sent electronically and a printed copy was available for review.

VSF Chair Haughton asked for a motion to approve the minutes. Mr. Coleman **moved** to approve the minutes as presented and P&P Chair Lanier **seconded** the motion. There was no discussion and the motion passed unanimously.

Treasurer's Report (Attachment 2)

VSF Treasurer Tammy Davidson presented the FY22 Fourth Quarter Report.

Total income for FY 2022 reached \$1,963,423.26 in revenue. The total FY22 year-end balance was \$3,219,253.53.

VSF Chair Haughton asked if there were any questions. None were posed.

PRESENTATIONS

VSF Chair Paul Haughton:

Chairman Haughton shared that the VSF 1st Vice Chair, Nicole Carry had notified him of her resignation from the Board. Ms. Carry was first appointed to the board in 2015.

Chair Haughton introduced newly appointed VSF trustee: Brad Williamson. Mr. Williamson shared with the trustees a brief overview of his background as a Naval Officer, and his current work as CEO of MVSEA in the Tidewater area.

Secretary of Agriculture and Forestry:

Chair Haughton introduced the Secretary of Agriculture and Forestry, Matthew Lohr. Secretary Lohr discussed ways to encourage Virginia veterans to seek opportunities in agriculture. An overview was given of the Virginia Home Grown for Heroes, Farmers of the Piedmont, and the National Center of Family Veterans

Chair Haughton thanked Secretary Lohr and asked if there were any questions.

Board Chair Haughton asked if there were any specific programs within the Secretary of Agriculture and Forestry to merge veterans and the agriculture community. Secretary Lohr shared that there were none at this time, but looks forward to a discussion.

Office of the Secretary of Veterans and Defense Affairs Briefing:

Secretary Crenshaw shared his desire to better connect Virginia veterans to support and services. The Secretary directed the trustees to look towards the 2023 legislative session of the Virginia General Assembly for additional support of the Foundation's programs and encouraged an open dialogue between the Secretariat, staff, and the Foundation. He reminded staff that the board is a reflection of the administration's efforts to support veterans.

Chairman Haughton thanked Secretary Crenshaw and asked if there were any questions.

Mr. Waxman asked if DVS looks at the structure of overall counties and asked if it would make sense to encourage all local government to have cooperation with local counties and encourage community resources to see if it would be pragmatic to have these programs to connect the public and private sector of various communities.

Commissioner Daniel Gade responded he is actively working to engage Community Veteran Engagement Boards (CVEBs). In Virginia, there are various CVEB locations, to include: Roanoke, Loudoun, and Virginia Beach. The Commissioner added that he is looking to multi-state coordination for CVEB best practices, and allow for these Boards to grow within the Commonwealth. Commissioner Gade is convening a December meeting in Richmond, VA with CVEBs from Maryland and North Carolina to share these best practices. He aspires for Virginia's CVEBs to be cutting edge, and ultimately allow for us to share our best practices across the Country.

Chairman Haughton thanked Commissioner Gade and asked if there were any additional questions. None were posed.

REPORTS

A. Department of Veterans Services (DVS) (Attachment 3):

Commissioner Gade commented on the improved relationship between DVS and VSF. He shared that Virginia is on the cusp of unlocking the information to identify who Virginia veterans are, where they are located, and how to best connect with them. The Commissioner discussed the allocation of \$5,000,000 to DVS from the General Assembly for veteran suicide prevention programming, as well as research and development.

Commissioner Gade continued to elaborate on Virginia's developing CVEBs, and a new partnership between BVS and VSF to create a closer cooperation between DVS and VSF.

Chair Haughton asked how much latitude DVS will have in the allocation of the \$5,000,000 funds appropriated from the General Assembly.

Commissioner Gade responded that the legislation allowed for latitude within DVS to determine the most appropriate use for funds.

Chair Haughton asked if there were any more questions. None were posed.

B. Board of Veterans Services (BVS) (Attachment 4):

Representative John Lesinski presented the BVS report on behalf of the Chair, Mike Dick. He shared that BVS supported Chair Haughton's idea of the partnership. Trustees will be communicating with individual services lines. Mr. Lesinski added that this will allow trustees to have a greater understanding of the challenges that Service Line Directors face, and how the Foundation can best assist.

The next BVS meeting will be held on September 22, 2022 at William and Mary.

Chair Haughton thanked Mr. Lesinski and asked if there were any questions. None were posed.

C. Joint Leadership Council (JLC) (Attachment 5):

JLC Chair Denice Williams shared that at the next Board meeting in December, there will be an update on initiatives. Chair Williams noted that the next JLC meeting will be the following week, and she has been encouraging members to partner with legislators and engage in JLC Day.

Chair Haughton thanked Chair Williams and asked if there were any questions. None were posed.

D. VSF Chair Briefing:

Chairman Haughton announced that within the week the Board needed to email VSF to share their 1st, 2nd, and 3rd choices for whom they would like to work with on BVS. He hopes to have these matches completed before BVS's upcoming board meeting on September 22, 2022.

Chair Haughton recommended for approval the following trustees to serve as FY23 Committee Chairs and Assistant Chairs assignments:

Finance:

Chair: Mike Coleman

Assistant Chair: Paula Buckley

Development:

Chair: John Esposito

Assistant Chair: Valerie Zimmerman

Procedures and Policies:

Chair: Jack Lanier

Assistant Chair: Bruce Waxman

Chair Haughton noted that there will be an election to fill the position of First Vice Chair, currently held by Ms Carry. The election will take place at the December 8th Board of Trustees meeting.

Chair Haughton asked if there were any questions. None were posed.

E. VSF Executive Director (Attachment 6):

Executive Director (ED) Boughey provided a report on Objectives and Key Results (OKRs) for the agency that the new Administration launched for each state agency. The ED discussed OKRs performance management framework and organizational goals.

Chair Haughton added the need for an additional baseline for organizations and third party donors. He reminded that committee chairs and vice chairs need to be more active as an executive committee due to staffing shortages.

Chair Haughton thanked ED Boughey, and asked if there were any questions.

Secretary Crenshaw shared that a monthly touchpoint with DVS to look at progress measurement might be helpful to best find how to measure growth.

Ms. Schmiegel reminded the Board that the Foundation's limited resources often prevent the obtaining of larger grants. She noted the importance of searching for larger grants, and increasing contact when gifts are small.

Chairman Haughton asked if there were any more questions. None were posed.

F. VSF Development Committee Report:

Acting Chair John Esposito welcomed and thanked the attendees.

Chair Haughton thanked Mr. Esposito and asked if there were any questions.

ED Boughey shared that funding requests had been submitted to Newport News Shipbuilding, Northrup Grumman and Altria. Mr. Esposito suggested a request to Lockheed Martin.

Secretary Crenshaw inquired about the goal setting processes for connecting with potential donors and organizations.

Chair Haughton responded that the Foundation is working on a financial development program, but noted the difficulty of having a small staff.

Ms. Schmiegel reiterated her earlier points about connecting with larger donors, and the importance of trustee networking to pull resources.

Commissioner Gade noted the inability for DVS staff to assist in obtaining donations, and inquired as to whether a state employee could describe a program to a potential donor, exit the conversation, and have a VSF board member pursue donation acquisition.

Mr. Josh Laws from the OAG highlighted the need for additional research on this topic.

Chairman Haughton asked if there were any additional questions. None were posed

G. VSF Finance Committee Report:

Acting Chair Mike Coleman discussed the barriers associated with funds earmarked by a donor to a specific cause, and encouraged the promotion of undesignated donations. Mr. Coleman proposed that a VSF budget based on the service lines should be considered.

Chair Haughton reiterated the problems of restricted donations, and noted the Prudent Management Act.

Mr. Coleman proposed an increase to use unrestricted VSF funds for development from \$5,000 to \$50,000. Chair Haughton noted that this could be posed during new business.

Chair Haughton asked if there were any more questions. None were posed.

H. VSF Procedures & Policies Committee Report (Attachment 8):

Chair Jack Lanier stated that new FOIA legislation was passed in the 2022 Session of the General Assembly and VSF was required to develop and approve a policy for electronic meetings pertaining to FOIA.

Chair Lanier proposed Policy 5; Electronic Meetings be considered for approval.

Mr. Laws commented that he has read the policy, and that it follows the statutory language.

Chair Haughton asked if there were any questions. None were posed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Appointment of Committee Chairs and Assistant Chairs

Ms. Buckley moved to approve Mike Coleman, Finance Chair; Paula Buckley, Finance Assistant Chair; John Esposito, Development Chair; Valerie Zimmerman, Development Assistant Chair; Jack Lanier, Procedures & Policies Chair; Bruce Waxman, Procedures & Policies: Assistant Chair.

Mr. Jones **seconded** the motion. There was no discussion and the motion passed unanimously.

B. Approval of 2023 Meeting Dates

P&P Chair Lanier moved to approve the 2023 Meeting Dates: 3/16/2023; 6/22/2023; 9/14/2023; 12/7/2023. Mr. Jones seconded the motion.

There was no discussion and the motion passed unanimously.

C. Approval of Finance Committee Recommendations

Mr. Coleman moved to authorize the ED to spend up to \$50,000 in unrestricted appropriated funds to hire a vendor for perform an assessment of VSF Mr. Jones seconded the motion.

Ms. Davidson reminded the Board that the Procurement Act requires any contract over \$10,000 must be bid.

There was no further discussion and the motion passed unanimously.

D. Approval of Procedures and Policies Committee Recommendations (*Attachment 10*)

P&P Chair Lanier moved to approve the VSF Policy 5; Electronic Meetings. Mr. Waxman seconded the motion.

There was no further discussion and the motion passed unanimously.

E. Approval of FY22 Fourth Quarter Financial Report

Mr. Williamson moved to approve the FY22 Fourth Quarter Financial Report. Ms. Schmiegel seconded the motion.

There was no discussion and the motion passed unanimously.

PUBLIC COMMENT

There were no members of the public present.

ADJOURNMENT

The next Board of Trustees Meeting will be held on: December 8, 2022, location and time to be determined.

The meeting was adjourned at 1:06 p.m.

Veterans Services Foundation Board of Trustees Meeting

Virginia War Memorial

621 S. Belvidere Street, Richmond, Virginia 23220

September 8, 2022

11:00 AM – 1:30 PM

Paul Haughton, Board Chairman

DRAFT

1. **Opening and Pledge of Allegiance, Roll Call of Trustees, Quorum Determination, Introduction of Visitors:** Paul Haughton, *Board Chair* (5 minutes)
2. **Approval of Agenda:** *Board Chair* (5 minutes)
3. **Approval of June 9, 2022 Board of Trustees Meeting Minutes:** *Board Chair* (5 minutes)
4. **Treasurer's Report:** Tammy Davidson, *VSF Treasurer* (5 Minutes)
 - a. FY 22 Fourth Quarter Financial Report.
5. **Presentations:** (30 minutes)
 - a. Introduction of newly appointed VSF Trustees: *Board Chair* (5 minutes)
 - b. Agriculture Secretariat: (15 minutes)
 - c. Office of the Secretary of Veterans and Defense Affairs Briefing: (10 minutes)
6. **Reports:** (70 minutes)
 - a. Department of Veterans Services: Daniel Gade, *DVS Commissioner* (10 minutes)
 - b. Board of Veterans Services: Michael Dick, *Chair* (5 minutes)
 - c. Joint Leadership Council: Denise Williams, *Chair* (5 minutes)
 - d. VSF Chair Briefing: Paul Haughton (20 minutes)
 - e. VSF Executive Director: Karla Boughey (5 minutes)
 - f. VSF Development Committee Report: John Esposito, *Acting Chair* (5 minutes)
 - g. VSF Finance Committee Report; Committee Recommendations: Mike Coleman, *Acting Chair* (10 minutes)
 - h. VSF Procedures & Policies Committee Report; Committee Recommendations, Jack Lanier, *Chair* (10 minutes)
7. **Unfinished Business:** (10 minutes)
 - a. Other Unfinished Business: *Board Chair*
8. **New Business:** (15 minutes)
 - a. Approval of Committee Chairs and Assistant Chairs: *Board Chair*
 - b. Approval of 2023 Meeting Dates: 3/16/2023; 6/22/2022; 9/14/2023; 12/7/2023
Board Chair
 - c. Approval of Development Committee Recommendations, if required: *Board Chair*
 - d. Approval of Finance Committee Recommendation, if required: *Board Chair*
 - e. Approval of Procedures and Policies Committee Recommendations: *Board Chair*
 - f. Approval of Fourth Quarter Financial Report: *Board Chair*
 - g. Other New Business: *Board Chair*
9. **Public Comment** (5 minutes)
10. **Adjournment**
Next Board Meeting: December 8, 2022

ATTACHMENT (1)

Veterans Foundation
Schedule of Receipts, Expenditures and Budget, by Activity
For the Month Ended June 30, 2022 (FM12)
FY 2022 Year-To-Date
(Unaudited)

Activity	Fund 09410 Balance July 1, 2021 Adjusted	Receipts YTD	Expenditures YTD	Fund 09410 Balance June 30, 2022 YTD	FY 2022 Budget YTD	FY 2022 Budget Balance YTD
Virginia Veterans Care Center:						
Indigent Resident Needs	37,192.19	-	4,066.00	33,126.19	4,066.00	-
Activities/Carnival Fund	16,512.19	1,950.00	6,482.00	11,980.19	6,994.00	512.00
Operation Holiday Spirit	107,140.03	21,342.00	11,783.41	116,698.62	12,300.00	516.59
Unit Projects & Functions	-	-	-	-	2,000.00	2,000.00
Other Donations Restricted	20,603.41	1,419,434.55	4,991.00	1,435,046.96	16,640.00	11,649.00
Total VVCC Funds	181,447.82	1,442,726.55	27,322.41	1,596,851.96	42,000.00	14,677.59
Sitter & Barfoot VCC:						
Indigent Resident Needs	6,787.54	-	-	6,787.54	4,500.00	4,500.00
Activities Fund	19,221.84	1,300.00	7,468.07	13,053.77	16,500.00	9,031.93
Other Donations Restricted	11,603.00	2,500.00	-	14,103.00	7,000.00	7,000.00
Total SBVCC Funds	37,612.38	3,800.00	7,468.07	33,944.31	28,000.00	20,531.93
Cemetery Funds:						
Va Veterans Cemeteries- Other Donations Restricted	491.71	100.00	-	591.71	500.00	500.00
Va Veterans Cemetery--Amelia	10,145.00	7,250.00	13,870.00	3,525.00	13,870.00	-
Memorial Cemetery--Suffolk	21,415.98	300.00	14,585.20	7,130.78	17,550.00	2,964.80
SW Va Veterans Cemetery--Dublin	23,106.79	500.00	13,870.00	9,736.79	15,370.00	1,500.00
Total Cemetery Support Funds	55,159.48	8,150.00	42,325.20	20,984.28	47,290.00	4,964.80
Virginia Veterans' and Family Support						
Direct Veterans Services	240,000.00	-	240,000.00	-	240,000.00	-
Homeless Veterans Fund	210,000.00	-	210,000.00	-	210,000.00	-
Operation Family Caregiver Grant	923.99	-	-	923.99	-	-
Other Donations Restricted	79,692.62	245,260.51	-	324,953.13	-	-
Total VVFS Funds	530,616.61	245,260.51	450,000.00	325,877.12	450,000.00	-
Benefits Funds:	1,495.52	270.00	-	1,765.52	-	-
Veteran Education, Transition and Employment						
V-3 Fund	299,184.41	-	111,000.00	188,184.41	111,000.00	-
Altria Grant	184,095.24	-	124,490.00	59,605.24	143,210.00	18,720.00
Women's Summit	20,000.00	500.00	19,432.61	1,067.39	20,000.00	567.39
VEVE Other Donations Restricted	-	-	-	-	-	-
Total VEVE Funds	503,279.65	500.00	254,922.61	248,857.04	274,210.00	19,287.39
VSF Support Funds:	30,000.00	-	2,353.56	27,646.44	30,000.00	27,646.44
VSF Unrestricted Revenue						
Appropriated Funds	172,428.14	-	-	172,428.14	-	-
Donor Funds	408,002.08	259,174.07	-	667,176.15	-	-
Interest	120,180.44	3,542.13	-	123,722.57	-	-
Total VSF Unrestricted Revenue	700,610.66	262,716.20	-	963,326.86	-	-
Grand Total All 09410 Funds	2,040,222.12	1,963,423.26	784,391.85	3,219,253.53	871,500.00	87,108.15
	BALANCE	CASH IN	CASH OUT	BALANCE		
Cash Transfers						
913 09410 Fund Balance	1,909,778.92	5,000.00	(775,945.06)	3,094,903.56		
912 09410 Fund Balance	130,443.20	775,945.06		124,349.97		
TOTAL CASH 09410 FUNDS	2,040,222.12			3,219,253.53		

ATTACHMENT(2)

Veterans Services Foundation
Statement of Income, Expenditures and Changes in Funds Balances
For the Month Ended June 30, 2022 (FM12)
FY 2022 Year-To-Date
(Unaudited)

INCOME:

Y-T-D Actual

Restricted gifts received for:

Virginia Veterans Care Center	1,442,726.55
Sitter & Barfoot VCC	3,800.00
Cemetery Funds	8,150.00
WVFS Funds	245,260.51
Benefits Funds	270.00
VETE Funds	500.00
VSF Support Funds	-
VSF Unrestricted Revenue	262,716.20
TOTAL INCOME	1,963,423.26

EXPENDITURES:

VVCC Indigent Resident Needs	4,066.00
VVCC Activities/ Carnival Funds--Activities with Residents	6,482.00
VVCC Operation Holiday Spirit	11,783.41
VVCC Unit Projects & Functions	-
VVCC Other Donations Restricted	4,991.00
SBVCC Indigent Resident Needs	-
SBVCC Activities Funds	7,468.07
SBVCC Other Donations Restricted	-
Va Veterans Cemeteries- Other Donations Restricted	-
Va Veterans Cemetery--Amelia	13,870.00
Va Veterans Cemetery--Suffolk	14,585.20
Va Veterans Cemetery--Dublin	13,870.00
WVFS Direct Veterans Services	240,000.00
WVFS Homeless Veterans Funds	210,000.00
WVFS Operation Family Caregiver Grant	-
Benefits Funds	-
VETE V-3 Fund	111,000.00
VETE Altria Grant	124,490.00
VETE Women's Summit Funds	19,432.61
VETE Other Donations Restricted	-
VSF Support Funds--Operating Expenditures and Web Site	2,353.56
VSF Unrestricted Revenue	-
TOTAL EXPENDITURES	784,391.85

Excess of Income over Expenditures **1,179,031.41**

Beginning Fund Balances **2,040,222.12**

Ending Fund Balances **3,219,253.53**

NOTES:

1. The purpose of restricted gifts is detailed on the Schedule of Receipts, Expenditures and Budget.

Veterans Services Foundation
Statement of Assets
For the Month Ended June 30, 2022 (FM12)
FY 2022 Year-To-Date
(Unaudited)

Assets:

Cash held by State Treasurer	3,219,253.53
Total Assets	\$ 3,219,253.53

Fund Balances:

Restricted Fund Balances:

Restricted for VVCC Activities	1,596,851.96
Restricted for SBVCC Activities	33,944.31
Restricted for Cemetery Funds	20,984.28
Restricted for VVFS Funds	325,877.12
Restricted for Benefits Funds	1,765.52
Restricted for VETE Funds	248,857.04
Restricted for VSF Support Funds	27,646.44

Total Restricted Fund Balances	2,255,926.67
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VSF Unrestricted Revenue	963,326.86
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Total Fund Balances	\$ 3,219,253.53
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Notes:

- 1 All cash is held by the State Treasurer.
- 2 Restricted fund balances are donations given for a specific purpose, or are funds authorized by the Foundation for a specific expenditure purpose.
- 3 VSF Unrestricted Revenue Fund Balance represents the funds remaining from the VSF base funding.



COMMONWEALTH of VIRGINIA

Department of Veterans Services

Daniel M. Gade, PhD
Commissioner

Telephone: (804) 786-0220
Fax: (804) 786-0302

Virginia Department of Veterans Services (VDVS) Operations Update for the Veterans Services Foundation

September 8, 2022

In July 2022 VDVS established the Director of Research Development and Partnerships. The Director, William (Bill) Hewitt will lead the agency's mission critical activities in areas of research, data analysis, new program development, partnership building, process improvement, business process transformation, and program evaluation through metrics. Initial efforts will develop a focused approach to partnerships throughout the agency and identifying business processes to address constituent needs.

Virginia Veteran and Family Support (VVFS) is hiring the new Suicide Prevention Director. This new leadership position will enhance internal and community staff training (i.e. suicide prevention/risk screening and lethal means safety) and direct services delivery; Federal, State, and local stakeholder engagement; and research and data coordination. VVFS will also recruit for a new Housing and Criminal Justice Services Coordinator position to increase internal agency and community capacity to serve vulnerable veterans and families coping with housing instability and homelessness and navigating the criminal justice services system.

We hired the Administrator for the Jones & Cabacoy Veterans Care Center in Virginia Beach and the Puller Veterans Care Center in Fauquier County, with targeted "Month 1" (first residents) in the October/November timeframe. We will be holding community open houses prior to opening, and invite you all to join us.

The Burial Equity for Guards and Reserves Act was signed into law on March 15, 2022. The new law authorizes state veterans cemeteries to provide an honored final resting place to former Guardsmen and Reservists who may not have previously qualified for interment at a veteran cemetery because they did not meet the minimum active duty service time. With the interment of CMCN Corona on April 25, Virginia became the first state in the Nation to bury a former reserve component service member under the new eligibility standards.

ATTACHMENT (3)

The Governor proclaimed August as Hidden Heroes Month. Hidden Heroes Month is a partnership with VDVS and the Elizabeth Dole Foundation to bring awareness and support to Virginia's military and veteran caregiver community.

The Virginia Values Veterans (V3) and V3 Transition Programs, working closely with the Virginia Chamber, embarked on a robust Hire Vets Now (HVN) Networking Event calendar in 2022. We had 1,196 service member and military spouse attendees over 15 networking events, spanning five different military installations. The attendees were able to network with a total of 333 Virginia Values Veterans Certified employers as well as other strategic partners and resource providers. V3 Transition Coordinators and V3 Regional Program Managers attend all events to ensure quality customer service to service members and military spouses as well as our V3 Certified Employers.

VVFS program staff continues to expand in-person outreach and community training opportunities to reach Service Members, Veterans, and families in need of behavioral health, rehabilitative and supportive services. In July 2022, staff assisted 131 new clients compared to 99 new clients in July 2021. This was also a 31% increase from June 2022. The total number of clients (including new and existing clients) served was also higher in July 2022 (398) compared to July 2021 (301). VVFS has seen an increase in complex cases particularly impacted by rising rents and inflation.

VVFS and Benefits staff screened 850 service members, veterans and family members (SMVF) for suicide risk. Among those screened, 8 individuals screened at medium or high risk for suicide and received critical behavioral health support. Since January 2022, a total of 6379 SMVF have been screened for suicide risk.

Benefits continue to work with Military installation transitions offices to increase VDVS awareness for transitioning service members. The Veteran Service Representatives (VSR) developed and submitted 308 Benefits Delivery at Discharge (BDD) Claims in June, which totaled 1,722 for FY22. BDD Workshops increased on Dahlgren in the month of June. Benefits continue to grow and is preparing to meet the increased number of veterans and family members.

The Military Medics and Corpsmen Program (MMAC) assisted 179 Veterans and 5 military spouses obtain healthcare related employment in the Commonwealth in FY22, setting a new fiscal year hiring record for MMAC. The program also added three new MMAC Partner Health Systems – The National Neuropathy Center, Kaiser Permanente and Velocity Health.

The Military Education & Workforce Initiative (MEWI) partnered with the Veterans Services Foundation, the Community College Workforce Alliance, and Altria Group to provide free certifications and credentialing opportunities to 27 service members, veterans, and/or their spouses since January 1st, 2022.

MEWI will host the Virginia Military Student Veteran Manufacturing Summit, its first sector strategy event on November 4, 2022, at the William H Tally Workforce Center, located at Brightpoint Community College. The Virginia Chamber Foundation, Community College Workforce Alliance, and Virginia Employment Commission are partners for the event.

A newly-created private 502(c)3 is actively working on the establishment of the Albert G. Horton, Jr. Memorial Honor Squad (AGHMHS) to provide rifle volleys for all Veterans. The AGHMHS will be dedicated on Memorial Day 2023.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan. Gade", written in a cursive style.

Daniel Gade, PhD.



COMMONWEALTH OF VIRGINIA BOARD OF VETERANS SERVICES

101 N. 14TH STREET, 17TH FL.
RICHMOND, VA 23219

*Michael Dick,
Chairman*
*Thurraya Kent,
Vice Chair*
Victor Angry
David Ashe
Delegate Jason Ballard
Carl Bedell
Senator John Bell
Delegate Mike Cherry
Mario Flores
Delegate Buddy Fowler
Joyce Henderson
John Lesinski
Senator Mamie Locke
*Delegate Kathleen
Murphy*
Kathy Owens
Senator Bryce Reeves
Susan Vervaet Riveland
Melissa Watts
Denice Williams
*Chair, Joint
Leadership Council of
Veterans Service
Organizations*
Jack Lanier
*2nd Vice Chair, Veterans
Services Foundation*
Rick St. John
*Vice Chair, Virginia
War Memorial
Foundation*
Daniel M. Gade, PhD,
*Commissioner, Virginia
Department of
Veterans Services*

REPORT TO THE VETERANS SERVICES FOUNDATION SEPTEMBER 8, 2022

The Board of Veterans Services (BVS) met on August 25, 2022. We honored three outgoing members: James Icenhour served on the BVS from July 1, 2014, through June 30, 2022, and served as Chairman of the BVS; Carl Bess served from July 1, 2018, through June 30, 2022; and Paige Cherry served from December 2, 2016, through June 30, 2022. We greatly appreciated their work on the Board and their faithful service on behalf of Virginia's veterans.

We also welcomed three new BVS members. Joe Campa, who served as the 11th Master Chief Petty Officer of the Navy, was appointed to the Board, as was Carlton Kent, who served as the 16th Sergeant Major of the Marine Corps. We also welcomed Jamie Inman, a retired Army Colonel who served as the Chief of Staff at the Virginia Military Institute. Additionally, the Virginia Speaker of the House of Delegates, C. Todd Gilbert, reappointed Delegate Kathleen J. Murphy and Delegate Hyland F. "Buddy" Fowler to the BVS and appointed two new members: Delegate Jason Ballard and Delegate Mike Cherry. Delegate Ballard currently serves as a Lieutenant Colonel in the U.S. Army Reserve. Delegate Mike Cherry is a veteran of the U.S. Air Force.

During the August meeting, Commissioner Daniel Gade of the Virginia Department of Veterans Services (VDVS) provided the Board with an overview of the draft VDVS Strategic Plan. The Board will review the draft plan and provide feedback per the Board's By-Laws. Additionally, each BVS member serves as a Point of Contact (POC) for a VDVS service line and/or program. The BVS POC becomes the Board's 'subject matter expert' for their assigned service line. In preparation for the August meeting, Board members worked with VDVS Service Line Directors to review the agency's Objectives and Key Results in their assigned respective service line. BVS members then briefed the Board as to their assessments pertaining to their assigned service line. Written VDVS service line POC reports were delivered to Board members during the August meeting and are available on the BVS webpage.

Our next meeting is scheduled for September 22, 2022, at William & Mary. The Board will hear from the Joint Leadership Council on its adopted 2023 legislative initiatives and will provide feedback. We will also consider for adoption the Board's proposed electronic meeting policy.

Respectfully submitted,

Michael Dick
Chairman

ATTACHMENT (4)



101 N 14TH ST, 17TH FLOOR
RICHMOND VA 23219

COMMONWEALTH OF VIRGINIA
JOINT LEADERSHIP COUNCIL OF
VETERANS SERVICE ORGANIZATIONS

**JOINT LEADERSHIP COUNCIL
REPORT TO THE VETERAN SERVICES FOUNDATION
September 8, 2022**

*Air Force Association
Air Force Sergeants
Association
American Legion
AMVETS
Association of the United
States Army
Disabled American
Veterans
Fifth Baptist Church Veterans
Ministry
Fleet Reserve Association
Legion of Valor of the
U.S., Inc.
Marine Corps League
Military Officers Association
of America
Military Order of the
Purple Heart
Military Order of the
World Wars
Navy Mutual Aid Association
Paralyzed Veterans of
America
Reserve Organization of
America
Roanoke Valley Veterans
Council
Veterans of Foreign Wars
Vietnam Veterans of America
Virginia Army Air National
Guard Enlisted
Association
Virginia National Guard
Association
Women Marines Association
Wounded Warrior Project*

The Joint Leadership Council (JLC) met on July 14, 2022. The JLC reviewed and approved the Council's Constitution and By-Laws with minor changes. We received reports from the Virginia Department of Veterans Services (VDVS), the Board of Veterans Services (BVS), and the Veterans Services Foundation (VSF). The Council will draft an electronic meeting policy for consideration and adoption at our next meeting.

The JLC welcomed newly appointed representatives to the Council; Thad Jones represents the Fifth Baptist Church Veterans Ministry, Vernon Peters represents the Military Order of the World Wars, Carl Holcomb represents the Virginia Army / Air National Guard Enlisted Association, and Ann Crittenden represents the Women Marines Association. Student Veterans of America is approved to join the Council. Their appointed representative is pending.

Members of the JLC presented their Veteran Service Organization's (VSO) proposed initiatives for the 2023 General Assembly Session. Additionally, the JLC Legislative Officer, Mr. John Clickener, formed a team of JLC members to assist with legislative engagement and strategic planning for the 2023 JLC Day on the Hill. The JLC will consider the proposed 2023 legislative initiatives during the September meeting. As we finalize our 2023 legislative priorities, we look forward to an opportunity to present them to the Board of Veterans Services at their September meeting in Williamsburg. We value the Board's review and feedback as we work to advocate for Virginia's veterans and their families.

Approved JLC 2023 initiatives will be submitted to the Governor (through VDVS and the Secretary of Veterans and Defense Affairs) and to the General Assembly for consideration. Our next meeting is planned for September 15 at the Virginia War Memorial.

Respectfully submitted,

Denice Williams
Chair

ATTACHMENT (5)



**Virginia Veterans Services Foundation
Chairman's Report
September 8, 2022**

FY23 Proposed Committee and Assistant Chairs:

Finance:

- Mike Coleman, Chair;
- Paula Buckley, Assistant Chair

Development:

- John Esposito, Chair;
- Valerie Zimmerman, Assistant Chair

Procedures & Policies:

- Jack Lanier, Chair;
- Bruce Waxman, Assistant Chair

Proposed 2023 VSF Board of Trustees Meeting Dates:

- March 16, 2023
- June 22, 2023
- September 14, 2023
- December 7, 2023

ATTACHMENT 6

A	B	C	D	E	F	G	H	I
1								
2	VSF Income & Expense Comparison JUNE (FM12)							
3								
4	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
5								
6	Total Fund Balance	\$ 3,219,253.53	\$ 2,040,222.12	\$ 1,928,722.09	\$ 1,635,354.72	\$ 1,620,220.61	\$ 1,529,368.34	\$ 1,284,992.01
7								
8	INCOME	\$ 1,963,423.26	\$ 446,372.43	\$ 662,636.58	\$ 636,935.53	\$ 645,202.15	\$ 682,216.40	\$ 695,262.75
9	EXPENDITURES	\$ 784,391.85	\$ 334,872.40	\$ 359,169.22	\$ 621,801.42	\$ 478,323.75	\$ 437,840.07	\$ 312,999.06
10								
11	Excess of Income over Expenditures	\$ 1,179,031.41	\$ 111,500.03	\$ 293,367.37	\$ 15,134.11	\$ 66,878.40	\$ 244,376.33	\$ 282,263.69
12								
13	Remaining Fund Balances							
14	By Activity:							
15	VVCC	\$ 1,596,851.96	\$ 181,447.82	\$ 171,488.20	\$ 155,612.28	\$ 145,015.35	\$ 175,285.92	\$ 234,980.66
16	SBVCC	\$ 33,944.31	\$ 37,612.38	\$ 31,822.36	\$ 33,063.54	\$ 36,779.70	\$ 22,341.28	\$ 28,264.29
17	Cemetery	\$ 20,984.28	\$ 55,159.48	\$ 47,184.15	\$ 41,628.15	\$ 29,721.24	\$ 25,829.24	\$ 23,529.24
18	VVFS (VWWP 2015)	\$ 325,877.12	\$ 530,616.61	\$ 518,010.98	\$ 599,422.80	\$ 672,435.39	\$ 953,552.57	\$ 725,166.10
19	Benefits	\$ 1,765.52	\$ 1,495.52	\$ 1,495.52	\$ 1,325.52	\$ 675.52	\$ 475.52	N/A
20	VEITE	\$ 248,857.04	\$ 503,279.65	\$ 655,636.65	\$ 472,405.65	\$ 464,193.57	\$ 105,427.39	\$ 45,651.59
21	Women's Summit							
22	VSF Support	\$ 27,646.44	\$ 9,107.13	\$ 1,211.09	\$ 8,439.87	\$ 1,222.94	\$ 14,050.00	\$ -
23	Homeless Boot Camp							
24	VSF Unrestricted Revenue	\$ 963,326.86	\$ 721,503.53	\$ 501,873.14	\$ 333,458.91	\$ 211,487.86	\$ 188,390.26	\$ 172,426.98
25		\$ 3,219,253.53						
26	Appropriated Funds	\$ 172,428.14	\$ 192,321.01	\$ 202,109.92	\$ 203,670.05	\$ 154,981.01		
27	Donor Funds	\$ 667,176.15	\$ 278,177.96	\$ 56,597.84	\$ 56,597.84	\$ 15,258.50		
28	Interest	\$ 123,722.57	\$ 107,585.26	\$ 73,191.02	\$ 73,191.02	\$ 41,248.35		
29								
30	Total All Funds	\$ 3,219,253.53	\$ 2,040,222.12	\$ 1,928,722.09	\$ 1,635,354.72	\$ 1,620,220.61	\$ 1,529,368.34	\$ 1,284,992.01
31								
32								
33								

ATTACHMENT 7

	VSF Policy for ELECTRONIC MEETINGS	Established: 09.08.2022
VSF Policy Number 5	DRAFT	Effective: 09.08.2022

VIRGINIA VETERANS SERVICES FOUNDATION

Policy for Electronic Meetings

F5.1 Purpose

The purpose of this policy is to allow the Virginia Veterans Services Foundation (VSF) to conduct electronic meeting participation as permitted in FOIA (§ 2.2-3700 et seq. of the Code of Virginia) and in accordance with this policy.

F5.2 Application

The Chair of the VSF Board of Trustees with advice from the VSF Procedures and Policy Committee and VSF Executive Director shall be responsible for the application of this policy.

F5.3 Interpretation

The Chair of the VSF Board of Trustees and the VSF Executive Director, in consultation with the Secretary of Veterans and Defense Affairs and the Office of the Attorney General shall be responsible for the interpretation of this policy.

F5.4 References

The Virginia Freedom of Information Act (FOIA) requires all boards to adopt an electronic participation policy. It shall be the policy of **Virginia Veterans Services Foundation (VSF)** to allow for electronic meeting participation as permitted in FOIA (§ 2.2-3700 et seq. of the Code of Virginia) and in accordance with this policy.

This policy shall apply to the entire Board of Trustees and without regard to the identity of the trustee requesting remote participation or the matters that will be considered or voted on at the meeting.

VSF trustees shall notify staff of the need to participate electronically as soon as possible. The timing of the notice provided to VSF staff may impact the ability to use the permission options outlined below.

F5.5 MEMBER ELECTRONIC PARTICIPATION

Pursuant to § 2.2-3701, "remote participation" means "participation by an individual member of a public body by electronic communication means in a public meeting where a quorum of the public body is otherwise physically assembled."

Electronic Member Participation Permission

#1: Disability or Medical Condition

If notified on or before the day of the meeting, it shall be the policy of VSF to allow a trustee to participate electronically under § 2.2-3708.3 B 1

- a. The trustee has a temporary or permanent disability or other medical condition that prevents physical attendance.
- b. At the beginning to the meeting, the Chair shall state the trustee's electronic participation and the general reason (specifics are not required).
- c. **A quorum of VSF must be physically assembled at the primary or central meeting location,**
- d. There must be arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.
- e. VSF shall record in its minutes the remote location from which the trustee participated and the fact that the member participated through electronic means due to a disability or medical condition.

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Electronic Member Participation Permission

#2: Caregiving

If notified on or before the day of the meeting, it shall be the policy of VSF to allow a member to participate electronically under § 2.2-3708.3 B 2

- a. A medical condition of a trustee's family requires the trustee to provide care that prevents physical attendance.
- b. At the beginning to the meeting, the Chair shall state the trustee's electronic participation and the general reason (specifics are not required).
- c. **A quorum of VSF must be physically assembled at the primary or central meeting location**
- d. There must be arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.
- e. VSF shall record in its minutes the remote location from which the trustee participated and the fact that the trustee participated through electronic means due to caregiving.

Electronic Member Participation Permission

#3: Principal Residence is More Than 60 Miles Distance from the Meeting Location If notified on or before the day of the meeting, it shall be the policy of VSF to allow a member to participate electronically under § 2.2-3708.3 B 3

- a. The trustee's principal residence is more than 60 miles from the meeting location identified in the meeting notice for such meeting.
- b. At the beginning of the meeting, the Chair shall state the trustee's electronic participation and the reason.
- c. **A quorum of VSF must be physically assembled at the primary or central meeting location.**
- d. There must be arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.
- e. VSF shall record in its minutes the remote location from which the trustee participated and the fact that the trustee participated through electronic means due to the distance between the member's principal residence and the meeting location.

Electronic Member Participation Permission

#4: Personal Matters

If notified on or before the day of the meeting, it shall be the policy of VSF to allow a member to participate electronically under § 2.2-3708.3 B 4

- a. The trustee is unable to attend the meeting due to a personal matter.
- b. At the beginning of the meeting, the Chair shall state the trustee's electronic participation and the specific nature of the personal matter.
- c. Each VSF trustee may not use this permission more than two meetings per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.
- d. **A quorum of VSF must be physically assembled at the primary or central meeting location,**
- e. There must be arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.
- f. VSF shall record in its minutes the remote location from which the trustee participated and the specific nature of the personal matter cited by the member.

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F5.6 OBJECTIONS TO ELECTRONIC MEMBER PARTICIPATION

It shall be assumed that a trustee can participate under Permissions #1-4 unless another trustee objects once it is stated by the Chair at the beginning of the meeting.

At such time, if any other trustee objects, the Chair shall call for a vote on the matter.

- a. If a trustee’s disapproval for electronic participation for Permissions #1-4 is due to a violation of VSF’s electronic participation and meeting policy then it will be recorded with specificity.
- b. If the vote is such that the trustee will not be permitted to participate electronically, the member should be advised that they may only monitor/witness the meeting and the trustee not permitted to participate (e.g., vote, discuss).
- c. The outcome of any vote on the member’s electronic participation under Permissions #1-4 shall be documented in the minutes accordingly.

F5.7 ELECTRONIC MEETINGS DURING A STATE OF EMERGENCY

As permitted by § 2.2-3708.2, it shall be the policy of VSF to allow a meeting without a quorum of the public body physically assembled at one location when the Governor has declared a state of emergency in accordance with § 44-146.17 provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to provide for the continuity of operations of the public body or the discharge of its lawful purposes, duties, and responsibilities. This allowance is applicable only for the duration of the emergency declared pursuant to § 44-146.17 or 44-146.21.

When convening a meeting in accordance with this permission, VSF shall:

1. Give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to members of VSF conducting the meeting;
2. Make arrangements for public access to such meeting through electronic communication means, including videoconferencing if already used by VSF;
3. Provide the public with the opportunity to comment at those meetings of VSF when public comment is customarily received; and
4. Otherwise comply with the provisions of FOIA.

In addition, the minutes shall state the:

1. Nature of the emergency,
2. Fact that the meeting was held by electronic communication means, and
3. Type of electronic communication means by which the meeting was held shall be stated in the minutes.

F5.9 ALL-VIRTUAL MEETINGS

Pursuant to § 2.2-3701, an "all-virtual meeting" means “a public meeting (i) conducted by a public body, other than those excepted pursuant to subsection C of § 2.2-3708.3, using electronic communication means, (ii) during which all members of the public body who participate do so remotely rather than being assembled in one physical location, and (iii) to which public access is provided through electronic communication means.”

It shall be the policy of VSF to allow for all-virtual meetings under § 2.2-3708.3 C provided that VSF does not convene an all-virtual public meeting (i) more than two times per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively with another all-virtual meeting. For an all-virtual meeting, VSF shall:

	VSF Policy for ELECTRONIC MEETINGS	Established: 09.08.2022
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1. Indicate that the meeting will be an all-virtual meeting in the required meeting notice along with a statement notifying the public that the method by which VSF chooses to meet shall not be changed unless VSF provides a new meeting notice in accordance with the provisions of § 2.2-3707;
2. Provide public access to the all-virtual meeting via electronic communication means, and the electronic communication means used allows the public to hear all members participating in the all-virtual meeting and, when audio-visual technology is available, to see the members as well;
3. Provide a phone number or other live contact information is provided to alert VSF if the audio or video transmission of the all-virtual meeting provided fails, VSF monitors such designated means of communication during the meeting, and VSF takes a recess until public access is restored if the transmission fails for the public;
4. Make available a copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to the trustees of VSF for the all-virtual meeting to the public in electronic format at the same time that such materials are provided to trustees;
5. Afford the public the opportunity to comment through electronic means, including by way of written comments, at all-virtual meetings when public comment is customarily received;
6. Ensure that no more than two trustees of VSF are together in any one remote location unless that remote location is open to the public to physically access it; and
7. Ensure that minutes of all-virtual public meetings are taken as required by § 2.2-3707 and include the fact that the meeting was held by electronic communication means and the type of electronic communication means by which the meeting was held. If a trustee's participation from a remote location pursuant to this subsection is disapproved because such participation would violate the policy adopted pursuant to subsection D, such disapproval shall be recorded in the minutes with specificity.

F5.10 BOARD COMMITTEES

Any committee, subcommittee, or other entity however designated by VSF to perform delegated functions of VSF or to advise VSF shall comply with this policy regarding the use of electronic member participation and all-virtual public meetings.

F5.11 FUTURE REVISIONS AND POLICY ADOPTION

This policy may be adopted and amended by a majority vote of the VSF Board of Trustees after consultation with the Secretary of Veterans and Defense Affairs. All future revisions to this policy, including those that are required as a result of changes to FOIA, shall be submitted for consideration to the VSF Procedures and Policies Chair at which the policy revisions shall be considered by the Procedures and Policies Committee for recommendation to the full board. Notice regarding such actions shall be given to all Trustees at least ten (10) days prior to the vote being taken. Revisions shall be approved with a majority vote of the VSF trustee present at the quarterly meeting and become effective immediately upon adoption.

F5.13 POLICY EFFECTIVE DATE

The effective date of the policy, or policy revision, shall be the date the VSF Trustees ratify the policy.

Policy Adoption Date: September 8, 2022

Policy Effective Date: September 8, 2022