

Veterans Services Foundation Board of Trustees
Virginia War Memorial

621 S Belvidere St, Richmond, VA 23220

March 21, 2024

1:00 PM – 3:00 PM

1. Call to Order
 - a. Opening and Pledge of Allegiance
 - b. Roll Call of Trustees
 - c. Quorum Determination
 - d. Introduction of Visitors
 - e. Approval of Agenda - Board Chair

2. Review and Approval of December 7, 2023, Board of Trustees Meeting Minutes - Board Chair

3. Reports:
 - a. Secretary's Report: Craig Crenshaw, Secretary of Veterans and Defense Affairs
 - b. Department of Veterans Services: Chuck Zingler, Commissioner
 - c. Chairman's Report: Brad Williamson
 - d. Board of Veterans Services: Michael Dick, Chair
 - e. Joint Leadership Council: Kevin Hoffman, Chair
 - f. Foundation Report: Kayla Arestivo, Executive Director
 - g. Finance Committee Report: Tim Pillion, Chair
 - h. Development Committee Report: Marc Andersen, Chair
 - i. Procedures and Policies Committee: Bruce Waxman, Chair

4. Unfinished Business:
 - a. Update on Strategic Plan Development: 20 Degrees (Sara Gibson, Tom Bartlett)

5. New Business:
 - a. Approval of Development Committee Recommendations, if required: Board Chair
 - b. Approval of Finance Committee Recommendations, if required: Board Chair
 - c. Approval of Procedures and Policies Committee Recommendations, if required: Board Chair
 - d. Approval of 1st Quarter 2024 Financial Report: Board Chair
 - e. Other New Business: Board Chair
 - 1) Donor Request Letters
 - 2) By Laws and Policies
 - 3) Nomination Committee
 - 4) Website Redesign Proposal
 - 5) Grant Writer Hourly Allotment

6. Public Comment (5 minutes)

7. Adjournment (Next Board Meeting: June 2024, TBD)

Note: Box Lunch provided to Trustees

Join Zoom Meeting (see information below)