

Veterans Services Foundation Board of Trustees
Virginia War Memorial
621 S Belvidere St, Richmond, VA 23220
December 5, 2024
10:00 AM – 2:00 PM

1. Call to Order
 - a. Opening and Pledge of Allegiance
 - b. Introduction of new Trustee, Ms. Heather Hopkins, Head of Defense Policy, Amazon Web Services
 - c. Roll Call of Trustees
 - d. Quorum Determination
 - e. Introduction of Visitors
 - f. Approval of Agenda - Board Chair

2. Review and Approval of September 12, 2024, Board of Trustees Meeting Minutes - Board Chair

3. Reports:
 - a. Secretary's Report: Craig Crenshaw, Secretary of Veterans and Defense Affairs
 - b. Department of Veterans Services: Chuck Zingler, Commissioner
 - c. Chairman's Report: Brad Williamson
 - d. Board of Veterans Services: Carl Bedell, Chair
 - e. Joint Leadership Council: Bill Aramony, Chair
 - f. Foundation Report: Kayla Arestivo, Executive Director
 - g. CFO Briefing: Kim Barton
 - h. Finance Committee Report: Mike Coleman, Chair
 - i. Development Committee: Shay Spencer-Watson
 - i. Procedures and Policies Committee: Brad Williamson

4. Unfinished Business:
 - a. N/A

5. New Business:
 - a. Approval of Development Committee Recommendations, if required: Board Chair
 - b. Approval of Finance Committee Recommendations, if required: Board Chair
 - c. Approval of Procedures and Policies Committee Recommendations, if required: Board Chair
 - d. Approval of 1st Quarter 2025 Financial Report: Board Chair
 - e. Other New Business:
 - Board Chair
 - Board Committee Assignments - P&P Chair Position
 - Wreath Laying, State Cemeteries, 14 December 2024, Time/Attendees TBD
 - Thanks to outgoing Trustee Mr. Jack Lanier
 - Executive Director
 - How to Host an Event 101

6. Public Comment (5 minutes)

7. Adjournment (Next Board Meeting: TBD March, 2025, Virginia War Memorial)

Note: Box Lunch provided to Trustees and Photo Headshots will be taken during the lunch break.