

Veterans Services Foundation Board of Trustees
Sitter & Barfoot Veterans Care Center
1601 Broad Rock Blvd, Richmond
September 17th, 2026
10:00 AM – 12:00 PM

1. Call to Order
 - a. Opening and Pledge of Allegiance
 - b. Roll Call of Voting Trustees (Chair)
 - c. Quorum Determination (Chair)
 - d. Introduction of Visitors (ED)
 - e. Approval of Nominating Committee Recommendations (Vote)
 - f. Approval of FY27 Fundraising Goals (Vote)
 - g. Approval of DVS Budget Proposal (Vote)
 - h. Approval of 3rd Quarter Financial Report (Vote)
 - i. Approval of Agenda - Board Chair (Vote)
2. Review and Approval of June 11, 2026, Board of Trustees Meeting Minutes - Board Chair (Vote)
3. Reports:
 - a. Secretary's Report: Timothy Williams, Secretary of Veterans and Defense Affairs
 - b. Department of Veterans Services: John Maxwell, Commissioner
 - c. Chairman's Report: VSF Chair
 - d. Board of Veterans Services: Matt Miller, Chair
 - e. Joint Leadership Council: Katherine Martinez, Chair
 - f. Discussion on how the VSF Board and its individual members can best support Virginia Veterans
 - g. Foundation Report: Kayla Arestivo, Executive Director
 - h. Treasurer's Report: Kim Barton
 - i. Finance Committee Report: Matt Scalia
 - j. Development Committee Report: Heather Hopkins
 - k. Procedures and Policies Committee Report: Dr. Jarris Taylor, Jr.
4. Unfinished Business:
 - a. N/A
5. New Business:
 - a. Approval of Development Committee Recommendations: Board Chair (Vote)
 - I. Approval of DAV funds to be used for the veterans' cemeteries
 - b. Approval of Finance Committee Recommendations: Board Chair (Vote)
 - c. Approval of Procedures and Policies Committee Recommendations, if required: Board Chair (Vote)
 - d. Approval of 4th Quarter 2026 Financial Report: Board Chair (Vote)
 - e. Other New Business: Board Chair, Executive Director, Trustees, Other

Adjournment (Next Board Meeting: 1000 AM -1200 PM, December 10, 2026, Virginia War Memorial)

Note: A Box-Lunch will be provided for Trustees and other attendees during the break.