

Virginia Veterans Services Foundation Board of Trustees
Sitter & Barfoot Veterans Care Center
1601 Broad Rock Blvd, Richmond, Virginia
Meeting Agenda
September 17, 2026
10:00AM – 12:00PM

1. Call to Order

- a. Opening and Pledge of Allegiance
- b. Roll Call of Voting Trustees
- c. Quorum Determination
- d. Introduction of Visitors
- e. Reconsideration and Approval of Nominating Committee Recommendations (Vote)
- f. Welcome from Sitter & Barfoot Veterans Care Center

2. Reconsideration of June 11, 2026 Actions

- A. FY27 Fundraising Goals - Removed / No Action
- B. Approval of Revised FY27 DVS Budget Proposal - \$892,000 (Vote)
- C. Approval of FY2026 Third Quarter Financial Report (Vote)

3. Approval of September 17, 2026 Agenda (Vote)

4. Review and Approval of June 11, 2026, Board of Trustees Meeting Minutes (Vote)

5. REPORTS

- A. Secretary's Report: Timothy Williams, Secretary of Veterans and Defense Affairs
- B. Department of Veterans Services: John Maxwell, Commissioner
- C. Board of Veterans Services: Matt Miller, Chair
- D. Joint Leadership Council: Katherine Martinez, Chair
- E. Chairman's Report: Mike Coleman, Chair
- F. Foundation Report: Kayla Arestivo, Executive Director
- G. Treasurer's Report: Kim Barton
- H. Finance Committee Report: Matt Scalia
- I. Procedures and Policies Committee Report: Dr. Jarris Taylor, Jr.
- J. Development Committee Report / Board Fundraising Discussion: Heather Hopkins

6. Unfinished Business

- A. N/A

7. New Business

- A. Approval of Development Committee Recommendations, if required (Vote)
- B. Approval of Finance Committee Recommendations, if required (Vote)
- C. Approval of Procedures and Policies Committee Recommendations, if required (Vote)
- D. Approval of FY2026 Fourth Quarter Financial Report (Vote)
- E. Other New Business

8. Public Comment

9. Adjournment

Next Board Meeting: 10:00AM – 12:00PM, December 10, 2026, Virginia War Memorial
Note: A Box Lunch will be provided for Trustees and other attendees during the break.